

# Erasmus+ Programme

## Key Action 1

– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/2015 – 2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

NAME OF THE INSTITUTION	ERASMUS CODE	INSTITUTIONAL CONTACT	ACADEMIC CONTACT	WEBSITE
Tomas Bata University in Zlín Faculty of Technology	CZ ZLINO1	<p>Contact person: Mgr. Pavel Krutil Vice-rector for International Relations</p> <p>Phone: +420 57 603 2032 Email: <a href="mailto:krutil@fmk.utb.cz">krutil@fmk.utb.cz</a></p> <p>Address: Tomas Bata University in Zlín Nám. T. G. Masaryka 5555, 760 01 Zlín, Czech Republic</p>	<p>Contact persons: RNDr. Iva Hauerlandová, Ph.D. Vice-dean for International Relations Phone: +420 57 603 1313 Email: <a href="mailto:hauerlandova@ft.utb.cz">hauerlandova@ft.utb.cz</a></p> <p>Mgr. Miroslava Miličková Officer for International Relations, Faculty Erasmus Coordinator Phone: +420 57 603 1982 Email: <a href="mailto:milickova@ft.utb.cz">milickova@ft.utb.cz</a></p> <p>Address: Faculty of Technology, Tomas Bata University in Zlín Nám. T.G. Masaryka 275, 762 72 Zlín, Czech Republic</p>	<p><a href="http://www.utb.cz">www.utb.cz</a></p> <p><a href="http://www.utb.cz/ft-en/international/exchange-incoming-students">http://www.utb.cz/ft-en/international/exchange-incoming-students</a></p>
ATATÜRK UNIVERSITY	TR ERZURUM01	<p>Erasmus Institutional Coordinator</p> <p>Prof. Dr. Fahri Yavuz <a href="mailto:fyavuz@atauni.edu.tr">fyavuz@atauni.edu.tr</a> <a href="mailto:oia@atauni.edu.tr">oia@atauni.edu.tr</a></p> <p>Tel: +90-442-231-1058/3 Fax: +90-442-231-1039</p> <p>Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY</p>	<p>Officer for International Relations <a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a></p>	<p><a href="http://eobs.atauni.edu.tr/">http://eobs.atauni.edu.tr/</a></p>

#### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

##### 1. Student mobility



CZ ZLIN01	Czech	A1 <input checked="" type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>
TR ERZURUM01	Turkish	A1 <input checked="" type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input checked="" type="checkbox"/> B1 <input checked="" type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>

#### D. Information about additional requirements and disabilities

RECEIVING INSTITUTION (Erasmus code)	SUBJECT AREA (ISCED code)	ADDITIONAL REQUIREMENTS	FACILITIES FOR DISABILITIES
CZ ZLIN01	All subject areas	Student Application Form and Learning Agreement + copy of student ID, Transcript of Records, CV Thesis projects have to be arranged before arrival.	upon former individual agreement
TR ERZURUM01	All subject areas	<a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a> <a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a> <a href="mailto:gia@atauni.edu.tr">gia@atauni.edu.tr</a> +90-442-231-1058/3	upon former individual agreement

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

RECEIVING INSTITUTION (Erasmus code)		I Term		II Term	
		From	To	From	To
CZ ZLIN01	Study period (exams included)	September	December/January	February	May/June
	Application period	June 1		November 1	
TR ERZURUM01	Study period (exams included)	September	January	February	June
	Application period	June 30		November 30	

2. Documents related to the mobility:

RECEIVING INSTITUTION (Erasmus code)		STUDENT ACCEPTANCE	TRANSCRIPT OF RECORDS <sup>1</sup>	RENEWAL OF THE AGREEMENT <sup>2</sup>
CZ ZLIN01	PROCEDURE	Learning Agreement confirmed by receiving institution: Letter of Acceptance	Sent by post to the sending institution – International Office	By post
	TIMELINE	Within three weeks after deadline	Within one month from student departure/ end of semester	1 September
TR ERZURUM01	PROCEDURE	Home Institution should contact To host institution  Learning Agreement confirmed by receiving institution: Letter of Acceptance	Sent by post to the sending institution – International Office	By e-mail
	TIMELINE	Within a month after deadline	Within one month from student departure/ end of semester	1 September

## F. Information

### 1. Grading systems of the institutions

RECEIVING INSTITUTION (Erasmus code)	DETAILS	WEBSITE
CZ ZLIN01	The grading scale is from A – F (FX). Courses are evaluated with ECTS.	<a href="http://www.utb.cz/i-want-to-study/ects-credit-allocation-based-on-the-student-workload">http://www.utb.cz/i-want-to-study/ects-credit-allocation-based-on-the-student-workload</a>
TR ERZURUM01	has an online guide for students and staff for grading system	<a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
CZ ZLIN01	Phone: +420 576 032 208 Email: <a href="mailto:bycek@rektorat.utb.cz">bycek@rektorat.utb.cz</a>	<a href="http://www.utb.cz/international/exchange-incoming-students">http://www.utb.cz/international/exchange-incoming-students</a>
TR ERZURUM01	<a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a>  <a href="mailto:pia@atauni.edu.tr">pia@atauni.edu.tr</a>  +90-442-231-1058/3	<a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a>  (You can find information on this webpage about taking a student visa from Turkey)

<sup>1</sup> A transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

<sup>2</sup> In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1<sup>st</sup> September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

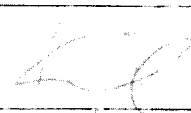
RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
CZ ZLIN01	Phone: +420 576 032 208 Email: <a href="mailto:byceks@rektorat.utb.cz">byceks@rektorat.utb.cz</a>	<a href="http://www.utb.cz/international/exchange-incoming-students">http://www.utb.cz/international/exchange-incoming-students</a>
TR ERZURUM01	<a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a> <a href="mailto:oiia@atauni.edu.tr">oiia@atauni.edu.tr</a> +90-442-231-1058/3	<a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
CZ ZLIN01	Phone: +420 576 032 208 Email: <a href="mailto:byceks@rektorat.utb.cz">byceks@rektorat.utb.cz</a>	<a href="http://www.utb.cz/international/accommodation">http://www.utb.cz/international/accommodation</a>
TR ERZURUM01	<a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a> <a href="mailto:oiia@atauni.edu.tr">oiia@atauni.edu.tr</a> +90-442-231-1058/3	<a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

INSTITUTION (Erasmus code)	FUNCTION	NAME	DATE	SIGNATURE	STAMP
CZ ZLIN01	Institutional coordinator	Mgr. Pavel Krut'ıl			
TR ERZURUM01	Erasmus Institutional Coordinator	Prof. Dr. Fahri YAVUZ		