

Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2020
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
ATATÜRK UNIVERSITY	TR ERZURUM01	<p>Erasmus Institutional Coordinator</p> <p>Prof. Dr. Fahri Yavuz</p> <p>erasmus@atauni.edu.tr</p> <p>uia@atauni.edu.tr</p> <p>Tel: +90-442-231-1058/3</p> <p>Fax: +90-442-231-1039</p> <p>Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY</p>	<p>http://eobs.atauni.edu.tr/</p>
<p>Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Toruń)</p>	PL TORUN01	<p>International Programmes Office Nicolaus Copernicus University ul. Gagarina 11 87-100 Torun, Poland tel/fax. +48 56 611 4929 tel. +48 56 6114928, 611 2246</p> <p>Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA, STT)</p> <p>Małgorzata Grudzinska (incoming@erasmus.umk.pl) – incoming students, placements</p> <p><i>→ contact person</i></p>	<p>ERASMUS incoming information:</p> <p>www.umk.pl/en/cooperation/erasmus/</p> <p>Course catalogue – Faculty:</p> <p>www.wpism.umk.pl/index.php/international/courses-in-foreign-languages</p> <p>Course catalogue –University:</p> <p>www.umk.pl/en/cooperation/erasmus/students/study/</p>

Faculty of Political Science and International Studies ul. Batorego 39 L 87-100 Toruń, Poland		Departmental coordinator: Prof. Dariusz Góra-Szopiński (chopin@umk.pl) tel. +48 56 611 2120 fax +48 56 611 2119	Semester dates: www.umk.pl/en/cooperation/guide/calendar/
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies (Student number x month =)	Student Mobility for Traineeships
TR ERZURUM01	PL TORUN01	31	Social and behavioural sciences	1 st 2 nd 3 rd	4x5=20	-
		32	Journalism and information		4 student	
PL TORUN01	TR ERZURUM01	31	Social and behavioural sciences	1 st 2 nd 3 rd	5 months	
		32	Journalism and information		4x5=20	-
					4 student	
					5 months	

[Subject area code & name and study cycle are optional and not compulsory for Student Mobility for Traineeships. Institutions may agree to cooperate on the organisation of mobility. They should indicate the number of students that they intend to send to the receiving institution. Total duration in months/days of the student/staff mobility periods or average duration should be indicated if relevant.]

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FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration)	Staff Mobility for Training
TR ERZURUM01	PL TORUN01	31	Social and behavioural sciences	3x5=15	3x7=21
		32	Journalism and information	3 staff	3 staff
				5 days	7 days

PL TORUN01	TR ERZURUM01	31	Social and behavioural sciences	3x5=15 3 staff	3x7=21 3 staff
		32	Journalism and information	5 days	7 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies Minimum recommended level: B1	Staff Mobility for Teaching Minimum recommended level: B2
TR ERZURUM01	–	ENGLISH	–	A2-B1	A2-B1
PL TORUN01		Polish	English	B2 for English	B2

D. Additional requirements

Atatürk University has an online guide to welcome students and staff with disabilities: <http://eobs.atauni.edu.tr>

PL TORUN01:

- Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty. The list of Erasmus coordinators at NCU is available at www.umk.pl/en/cooperation/erasmus/coordinators/
- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs. More details and steps to follow available at: www.umk.pl/en/cooperation/erasmus/students/disabled/
Contact: International Programmes Office, +48 56 6114928, incoming@erasmus.umk.pl
- Additional information on medical care at NCU in Toruń is available at www.umk.pl/en/cooperation/guide/issues/#A2/
- Health and safety issues are a very important matter at our university; therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń. Contact: an English speaking psychologist, counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ERZURUM01	June 30	November 30
PL TORUN01	June 1 st	November 1 st

- The receiving institution will send its decision within 4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.
- Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Atatürk University: <http://eobs.atauni.edu.tr>

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu		ECTS	
Grade	Grade	Predicate	
5	A	Excellent	
4,5	B	Very Good	
4	C	Good	
3,5	D	Satisfactory	
3	E	Sufficient	
2	F	Fail	
Zal. / pass	Participation; i.e. the student has successfully and regularly attended the course.		

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey)
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 6114928	www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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TR ERZURUM01	erasmus@atauni.edu.tr oa@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928	www.umk.pl/en/cooperation/guide/issues/#A2

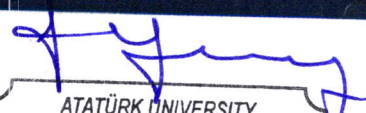
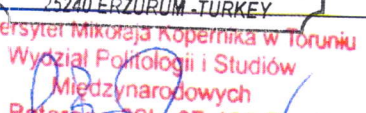
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oa@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
PL TORUN01	incoming@erasmus.umk.pl Tel. +48 56 611 4928	www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)*

Institution [Erasmus code]	Name, function	Date	Signature
TR ERZURUM01	Prof. Dr. Fahri YAVUZ Erasmus Institutional Coordinator	20.02.2014	 ATATÜRK UNIVERSITY OFFICE OF INTERNATIONAL AFFAIRS RECTORATE BUILDING 4th FLOOR 25240 ERZURUM -TURKEY
PL TORUN01	Prof. dr hab. Roman BÄCKER Dean of the Faculty of Political Science and International Studies	20.02.2014	 Uniwersytet Mikołaja Kopernika w Toruniu Wydział Politologii i Studiów Międzynarodowych ul. Białogórze 391, 87-100 Toruń tel. 056 611 21 16, 611 21 26-29, fax 056 611 21 14 (1168)

*Scanned signatures are accepted.