

Erasmus+ Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2015-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details² (email, phone)	Website (eg. of the course catalogue)
ATATÜRK UNIVERSITY	TR ERZURUM01	Head of Office of International Affairs and Erasmus Institutional Coordinator Prof. Fahri Yavuz erasmus@atauni.edu.tr oia@atauni.edu.tr Tel: +90-442-231-1058/3 Fax: +90-442-231-1039 Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY	http://eobs.atauni.edu.tr/
TOMORI PÁL COLLEGE	HU KALOCSA01	Institutional Coordinator: Kovago Gyorgyi Institutional Erasmus Co-ordinator Tomori Pal College 6300 Kalocsa Szent István király u. 2-4. Hungary P: +3678564610 F: +3678464445 kovago.gyorgyi@tpfk.hu	http://www.tpfk.hu/

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle	Number of student mobility periods	
					SMS/total number of months	SMT/total number of months
TR ERZURUM01	HU KALOCSA01	34	Business Administration	1 st , 2 nd , 3 rd	3x5=15 months (from each department)	3x3=9 months
HU KALOCSA01	TR ERZURUM01	34	Business Administration	1 st , 2 nd	6 students = 30 months	by individual agreement
TR ERZURUM01	HU KALOCSA01	313	International Relations	1 st , 2 nd , 3 rd	3x5=15 months (from each department)	3x3=9 months
HU KALOCSA01	TR ERZURUM01	313	International Relations	1 st , 2 nd	6 students = 30 months	by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ERZURUM01	HU KALOCSA01	313	International Relations ✓	3x5=15 days	3x5=15 days
		34	Business Administration ✓		
HU KALOCSA01	TR ERZURUM01	313	International Relations	3x5=15 days	3x5=15 days
		34	Business Administration		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ERZURUM01		English	Turkish	A2-B1	B1(English)
HU KALOCSA01		English	Hungarian	A2-B1 (English)	B1 (English)

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]
[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ERZURUM01	30 th June	30 th November
HU KALOCSA01	15 th June	15 th December

- The receiving institution will send its decision within six weeks.
- A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement
The agreement will become operative on the date of signature of both universities and shall remain in force for a period of **5 years**. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

HU KALOCSA01

Grading system at Tomori Pal College: <http://www.tpfk.hu>

Atatürk University: <http://eobs.atauni.edu.tr>

Local grades are given from 1 (very poor) to 5 (outstanding). The lowest passing grade is 2. Grading scales are generally absolute, as opposed to sliding scales in which students are measured against each other in terms of achievement.

Hungarian grade scale:	ECTS grade	Definition

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

5	A	Excellent
4	B	Above average
3	C	Average
2	D	Below average
1	F	Fail

Non-differentiated assessment of academic results is conducted using a system whereby the positive result is defined as "pass" and the negative result as "fail".

Grading system of

Grading Scheme	Percentage point	Definition
AA	88 - 100	pass degree
BA	81 - 87	pass degree
BB	74 - 80	pass degree
CB	67 - 73	pass degree
CC	60 - 66	pass degree
DC	53 - 59	conditional pass
DD	46 - 52	conditional pass
FD	36 - 45	fail
FF	0 - 35	fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr ola@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey)
HU KALOCSA01	kovago.gyorgyi@tpfk.hu +3678564610	http://www.tpfk.hu/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for

incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
HU KALOCSA01	kovago.gyorgyi@tpfk.hu	http://www.tpfk.hu/


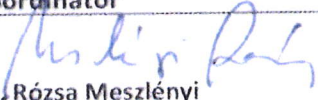
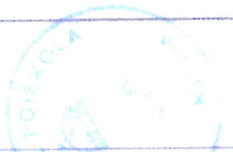
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
HU KALOCSA01	kovago.gyorgyi@tpfk.hu	http://www.tpfk.hu/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
TR ERZURUM01	Prof. Dr. Fahri YAVUZ Head of The Office of International Affairs and Erasmus Institutional Coordinator	07.09.2015	
HU KALOCSA01	 Dr. Rózsa Meszlényi Rector	09.09.2015	

³ Scanned signatures are accepted