



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014/2015-2020/2021²
between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the Institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
ATATÜRK UNIVERSITY	TR ERZURUM 01	Head of Office of International Affairs and Erasmus Institutional Coordinator Prof. Fahri Yavuz erasmus@atauni.edu.tr oia@atauni.edu.tr	http://eobs.atauni.edu.tr/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Tel: +90-442-231-1058/3 Fax: +90-442-231-1039 Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY	
Zachodniopomorski Uniwersytet Technologiczny w Szczecinie	PL SZCZECI02	Mrs. Agata Bruska Erasmus Institutional Coordinator Tel: +48 91 449 47 80 Email: international@zut.edu.pl Departmental Coordinator: Dr. Iwona Pelech Faculty of Chemical Technology and Engineering Tel. +48 91 449 4132 e-mail: ipelech@zut.edu.pl	www.zut.edu.pl www.erasmus.zut.edu.pl/en

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility (SMS)

FROM [Erasmus]	TO [Erasmus]	Subject	Subject area	Study cycle	Number of student mobility periods
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⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

code of the sending institution]	code of the receiving institution]	area code * [ISCED]	name *	[short cycle, 1 st , 2 nd or 3 rd] *	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ERZURUM 01	PL SZCZECI02	0531	Chemistry	1,2,3	4 students each for 6 months	-
TR ERZURUM 01	PL SZCZECI02	0711	Chemical engineering and processes	1,2,3	4 students each for 6 months	-
PL SZCZECI02	TR ERZURUM 01	0531	Chemistry	1,2,3	4 students each for 6 months	-
PL SZCZECI02	TR ERZURUM 01	0711	Chemical engineering and processes	1,2,3	4 students each for 6 months	-

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

Staff Mobility (STT or STA)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods [total number of days of teaching periods or average duration *]	
				Staff Mobility for Teaching	Staff Mobility for Training *
TR ERZURUM 01	PL SZCZECI02	0531	Chemistry	7 (1 teacher)	

TR ERZURUM 01	PL SZCZECIO2	0711	Chemical engineering and processes	7 (1 teacher)	
PL SZCZECIO2	TR ERZURUM 01	0531	Chemistry	7 (1 teacher)	
PL SZCZECIO2	TR ERZURUM 01	0711	Chemical engineering and processes	7 (1 teacher)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ERZURUM 01	-	English	English	A2-B1	B2
PL SZCZECIO2	-	English	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

▪ TR ERZURUM 01

<http://eobs.atauni.edu.tr>

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ERZURUM 01	June 30	November 30
PL SZCZECI02	May, 31 st	November, 30 th

[* to be adapted in case of a trimester system]

2. The receiving institution (TR ERZURUM 01) will send its decision within 8 weeks.
3. The receiving institution (PL SZCZECI02) will send its decision within 8 weeks.
4. A "Transcript of Records" will be issued by receiving institution (TR ERZURUM 01) no later than 2 weeks after the assessment period has finished at the receiving HEI.
5. A "Transcript of Records" will be issued by receiving institution (PL SZCZECIN02) no later than 2 weeks after the assessment period has finished at the receiving HEI.
6. If partner institution terminates the agreement by 1 September 20xx, the termination is valid as of 1 September 20xx+1. The agreement is automatically invalid in case one of partners will not receive the ERASMUS charter. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ERZURUM 01:

Description of the institutional grading system:

Atatürk University: <http://eobs.atauni.edu.tr>

PL SZCZECI02:

Grading Scale at the West Pomeranian University of Technology, Szczecin. The following scale is used for all types of evaluations/examinations:

Former ECTS grade	description	mark	Polish	English equivalent
A	an excellent performance	5,0	bardzo dobry	excellent
B	an above average performance (with some minor mistakes)	4,5	dobry plus	very good
C	an above average performance (generally sound work with some notable errors)	4,0	dobry	good
D	an average performance	3,5	dostateczny plus	fair

E	a performance meets the minimum criteria in spite of its shortcomings	3,0	dostateczny	satisfactory
F, FX	a performance does not meet the minimum criteria	2,0	niedostateczny	unsatisfactory / fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM 01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey)
PL SZCZECI02	international@zut.edu.pl +48 91 449 4780	www.erasmus.zut.edu.pl/en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM 01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
PL SZCZECI02	international@zut.edu.pl +48 91 449 4780	www.erasmus.zut.edu.pl/en

4. Housing

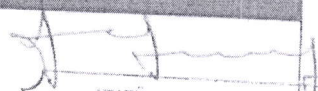
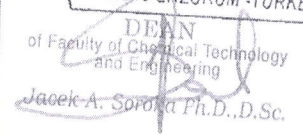

The receiving institution will guide incoming mobile participants in finding

accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM 01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
PL SZCZECI02	international@zut.edu.pl +48 91 449 4780	www.erasmus.zut.edu.pl/en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
TR ERZURUM 01	Prof. Dr. Fahri YAVUZ Erasmus Institutional Coordinator	18.06.2014	 ATATÜRK UNIVERSITY OFFICE OF INTERNATIONAL AFFAIRS RECTORATE BUILDING 4TH FLOOR 25240 ERZURUM -TURKEY
PL SZCZECI02	Prof. Jacek Soroka Dean of the Faculty of Chemical Technology and Engineering Prof. Witold Biedunkiewicz Vice-Rector for Educational Matters	23.04. 2014	 DEAN of Faculty of Chemical Technology and Engineering Jacek A. Soroka Ph.D., D.Sc.  West Pomeranian University of Technology, Szczecin al. Piastów 17 70-310 SZCZECIN POLAND

⁷ Scanned signatures are accepted