

Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2016-2020/21
between programme countries
[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
ATATÜRK UNIVERSITY	TR ERZURUM01	Erasmus Institutional Coordinator Prof. Dr. Fahri Yavuz erasmus@atauni.edu.tr oa@atauni.edu.tr Tel: +90-442-231-1058/3 Fax: +90-442-231-1039 Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY	http://eobs.atauni.edu.tr/
Tallinn University <i>School of Humanities</i>	EE TALLINN05	Maarja Lehtsaar, Erasmus Institutional Coordinator, Erasmus@tlu.ee , +372 6409 136 <i>Maris Peters, Coordinator of Internationalisation,</i> peters@tlu.ee , +372 6409344	www.tlu.ee/exchange

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies (Student number x month=)	Student Mobility for Traineeships
TR ERZURUM01	EE TALLINN05	023	Languages (Russian Language and Literature)	1 st 2 nd 3 rd	2x5=10 For each department	TBD
EE TALLINN05	TR ERZURUM01	023	Languages (Russian Language and Literature)	1 st 2 nd 3 rd	2x5=10 For each department	TBD

[Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration)	Staff Mobility for Training
TR ERZURUM01	EE TALLINN05	023	Languages (Russian Language and Literature)	2x5=10 days	TBD
EE TALLINN05	TR ERZURUM01	023	Languages (Russian Language and Literature)	2x5=10 days	TBD

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
TR ERZURUM01		ENGLISH	–	B1	B1
EE TALLINN05	023	English	Russian	BA students – B1 MA, PhD students – B2	B2

D. Additional requirements

Atatürk University has an online guide to welcome students and staff with disabilities: <http://eobs.atauni.edu.tr>

Tallinn University can welcome students and staff with disabilities, but would like to discuss the specific special needs and required adjustments during the planning of the exchange. Information regarding the infrastructure can be found at <http://www.tlu.ee/en/studies/Practical-Information/Accessibility-of-Study-Buildings>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ERZURUM01	June 30	November 30
EE TALLINN05	1 June	1 November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
EE TALLINN05	Silva Viilup, International Student Advisor, exchange@tlu.ee , +372 6409 217	http://www.tlu.ee/en/studies/Practical-Information/Health-Care

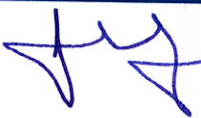

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
EE TALLINN05	Silva Viilup, International Student Advisor, exchange@tlu.ee , +372 6409 217	http://www.tlu.ee/en/studies/Practical-Information/Accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
TR ERZURUM01	Prof. Dr. Fahri YAVUZ Erasmus Institutional Coordinator	14/10/2015	 
EE TALLINN05	Maris Peters Coordinator of Internationalisation School of Humanities		

*Scanned signatures are accepted