

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Mendel University in Brno* (Faculty of Regional Development and International Studies - FRRMS Faculty of Horticulture - ZF) <small>*more contact details on a separate Information Sheet</small>	CZ BRNO02	Mgr. Hana Kuzdasová Institutional Coordinator / outgoing students int.rec@mendelu.cz +420 545 135 104	http://www.mendelu.cz/en/zahranicni-aktivity/projdepi-student-erasmus-tudenti?lang=en http://www.mendelu.cz/en/zahranicni-aktivity/projdepi-student-erasmus-tudenti?lang=en
ATATÜRK UNIVERSITESI	TR ERZURUM01	Erasmus Institutional Coordinator Prof. Dr. Fahri Yavuz erasmus@atauni.edu.tr olia@atauni.edu.tr Tel: +90-442-231-1058/3 Fax: +90-442-231-1039 Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY	http://eobs.atauni.edu.tr/

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
CZ BRNO02	TR ERZURUM01	3452 (FRRMS)	Tourism management	1 st	1x6 months	0
TR ERZURUM01	CZ BRNO02	08 (ZF)	Horticulture	2 nd , 3 rd	2x6 months	0
		3452	Tourism management	1 st	1x6 months	0
		08	Horticulture	2 nd , 3 rd	2x6 months	0

FROM	TO	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO02	TR ERZURUM01	3452 or 04 (FRRMS)	Tourism management or Business and Administrative Science	1x5 hours	-
TR ERZURUM01	CZ BRNO02	08 (ZF)	Horticulture	2x6 hours	-
		3452	Tourism management	1x5 hours	-
		08	Horticulture	1x5 days	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ BRNO02		English		B2	B2
TR ERZURUM01		English		A2-B1	A2-B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

CZ BRNO02 provides the infrastructure to welcome students and staff with disabilities only partly. Please send us the information about your requirements ahead of time so that we are able to make the necessary arrangements and ensure your comfortable stay.

TR ERZURUM01 **Atatürk University** has an online guide to welcome students and staff with disabilities: <http://eobs.atauni.edu.tr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ BRNO02	July 15 th	November 15 th
TR ERZURUM01	June 30	November 30

2. The receiving institutions will send its decision within 4 weeks.
3. A Transcript of Records will be issued by TR ERZURUM01 no later than 4 weeks after the assessment period has finished at the receiving HEI.

A Transcript of Records will be issued by CZ BRNO02 no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities. Cancellation of the agreement, additional activities and changes in mobility data can be made annually,

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<https://www.cerl.eu/cefr/>

if communicated before January 1st. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

CZ BRNO02: <http://eobs.mendelu.cz/en/grading>

TR ERZURUM01: <http://eobs.atauni.edu.tr>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO02	Sárka Braunerová (students) sarka.braunerova@mendelu.cz +420 545 135 100	http://eobs.mendelu.cz/en/general-information?lang=en
	Denisa Földešiová (teachers and staff) denisa.foldesiova@mendelu.cz +420 545 135 115	http://www.mendelu.cz/er/zatranim/aktivity/modul/akademicky/vstupu/erasmus_host_lang=en
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

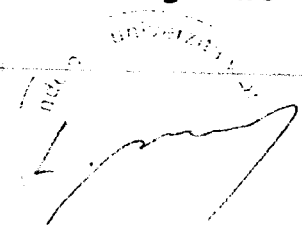
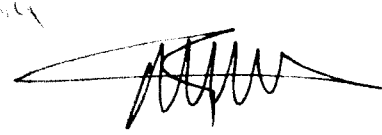
Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO02	Ing. Michaela Schmidová michaela.schmidova@mendelu.cz + 420 545 135 151	http://eobs.mendelu.cz/en/general-information/insurance?lang=en
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO02	<p>Šárka Braunerová (students) sarka.braunerova@mendelu.cz +420 545 135 100</p> <p>Denisa Föľdešiová (teachers and staff) denisa.foldešiová@mendelu.cz +420 545 135 115</p>	<p>http://www.mendelu.cz/er/general-information?lang=en</p> <p>Incoming teachers and staff: Please visit the website of university dormitories and book the accommodation directly with their office.</p> <p>The information can be found in section Accommodation for university clients at the following link: http://www.skm.mendelu.cz/</p>
TR ERZURUM01	<p>erasmus@atauni.edu.tr oiia@atauni.edu.tr +90-442-231-1058/3</p>	<p>http://eobs.atauni.edu.tr</p>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
CZ BRNO02	prof. RNDr. Ladislav Havel, CSc., Rector	21.10.2014	
TR ERZURUM01	Prof. Dr. Fahri YAVUZ Erasmus Institutional Coordinator	21.10.2014	

⁴ Scanned signatures are accepted