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# Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement

2014/2015 – 2020-2021<sup>2</sup>  
between programme countries

[Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
<b>University of Pécs</b> Faculty of Humanities  represented by Prof. Dr. József Bódis Rector address: 7622 Pécs, Vasvári P. u. 4. institutional ID: FI 58544 VAT number: 15329798-2-02 bank account:	<b>HU PECS01</b>	Institutional Erasmus coordinator: Ms. Judit Németh Directorate for Academic Affairs Address: 7622 Pécs, VasváriPál u. 4. Hungary <a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> tel. +3672 501 500/12411 fax. +36 72 501 626 <b>Faculty Coordinator</b> Ms. Réka Gyimesi Tel. : +36 72 503 600	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

HungarianState Treasury10024003- 00282716-00000000		/24126 Fax : +36 72 501 558 E-mail : <a href="http://www.btk.pte.hu">www.btk.pte.hu</a> <a href="mailto:gyimesi.reka@pte.hu">gyimesi.reka@pte.hu</a> address: Ifjúságútja 6.Pécs, 7624 Hungary	
Atatürk University Prof.Dr. Fahri Yavuz  Institutional Erasmus coordinator	TR ERZURUM01	Institutional Erasmus coordinator:  Prof. Dr. Fahri Yavuz  Directorate for Academic  Tel: +90-442-231-1481 / 1012 <a href="mailto:fyavuz@atauni.edu.tr">fyavuz@atauni.edu.tr</a>	<a href="http://eobs.atauni.edu.tr/Default.aspx">http://eobs.atauni.edu.tr/ Default.aspx</a>
		Administrative (Faculty) coordinator:  Faculty of Letters  French Language & Literature	<a href="http://eobs.atauni.edu.tr/Default.aspx">http://eobs.atauni.edu.tr/ Default.aspx</a>
		Academic (Departmental) coordinator:  Prof. Dr. Mükremin YAMAN  Atatürk University Faculty of Letters Department of French Language and Literature 25240 Erzurum Turkey Phone: +90442 231 18 86 Fax: +90442 236 14 28 E-mail: <a href="mailto:mukremin@atauni.edu.tr">mukremin@atauni.edu.tr</a>	<a href="http://eobs.atauni.edu.tr/Default.aspx">http://eobs.atauni.edu.tr/ Default.aspx</a>



## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
HU PECS01	TR ERZURUM01	222	French Language and Literature	1, 2	2 x 5 months (= 15 total)	
TR ERZURUM01	HU PECS01	222	French Language and Literature	1, 2	2 x 5 months (= 15 total)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HU PECS01	TR ERZURUM01	222	French Language and Literature	2 x 5 days (Min 2 days)	To be confirmed
TR ERZURUM01	HU PECS01	222	French Language and Literature	2x 5 days (Min 2 days)	To be confirmed

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU PECS01	222	FR	EN	B2	B2
TR ERZURUM01	222	-	English French	- French B1	English - B2 French - B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

#### **HU PECS01:**

- Selection process: the partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- UP welcomes students and staff with disabilities and provides information and assistance. Learn more at <http://www.erasus.pte.hu>
- Services for incoming students:
  - Orientation Day is organized for international students each semester where students get information about the university in general, administrative issues, student activities, the Hungarian language course, and other services.
  - The ESN mentor system ensures the acculturation of foreign students by organizing a series of cultural and leisure activities.
  - Hungarian language (and culture) courses are offered for incoming students during the semesters
- For the implementation of STA/STT-mobilities, a letter of invitation – issued by an UP contact person – is required.

<sup>6</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## **TR ERZURUM01**

**Atatürk University** has an online guide to welcome students and staff with disabilities:

<http://eobs.atauni.edu.tr/Default.aspx>

### **E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU PECS01	Nomination deadline: 1 May; Application deadline for incoming students: 15 May	Nomination deadline: 1 November; Application deadline for incoming students: 15 November
TR ERZURUM01	June 15	November 30

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination or modification of the agreement

The inter-institutional agreement may be terminated by either party. The agreement will remain in effect until one party notifies the other of its wish to terminate. This should be done in writing, and a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. The agreement can be cancelled activities can be added to it, and changes in mobility data can be made annually provided they are communicated before January 1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### **F. Information**

#### **1. Grading systems of the institutions**

##### **HU PECS01**

Code of Studies and Examinations: Section 48. (1) Assessment of student performance can be carried out according to:

- a) a five-grade scale: excellent (5), good (4), satisfactory (3), pass (2), fail (1),
- b) a three-grade scale: excellent (5), satisfactory (3), fail (1). (2)162 The student shall not earn credit points in case his/her performance is assessed by fail (1) in the five-grade scale and fail (1) in the three-grade scale, further, if the performance of the

student could not be assessed and in the academic records the note 'not completed' is registered

## TR ERZURUM01

Atatürk Üniversitesi: <http://eobs.atauni.edu.tr/Default.aspx>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> +36 72 501 500/12411	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
TR ERZURUM01	<a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a> Tel: +90442 231 1461-3	<a href="http://eobs.atauni.edu.tr/Default.aspx">http://eobs.atauni.edu.tr/Default.aspx</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> +36 72 501 00/12411	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
TR ERZURUM01	<a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a> Tel: +90442 231 1461-3	<a href="http://eobs.atauni.edu.tr/Default.aspx">http://eobs.atauni.edu.tr/Default.aspx</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	<a href="mailto:nemeth.judit@pte.hu">nemeth.judit@pte.hu</a> +36 72 501 00/12411	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
TR ERZURUM01	<a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a> Tel: +90442 231 1461-3	<a href="http://eobs.atauni.edu.tr/Default.aspx">http://eobs.atauni.edu.tr/Default.aspx</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature and Seal <sup>7</sup>
HU PECS01	Prof. Dr. József Bódis Rector	20/01/2014	
TR ERZURUM01	Prof. Dr. Fahri YAVUZ Erasmus Institutional Coordinator	24/12/2013	

Countersigners for University of Pécs:

name professional countersigner <b>Attila Lengvárszky</b> <b>Director</b>	name financial countersigner <b>Krutki Józsefné dr.</b> gazdasági főigazgató

2014 JAN. 09

<sup>7</sup>Scanned signatures are accepted

**Institutional Key Data 2014-2020****Erasmus Programme**

<b>NAME OF THE INSTITUTION</b>	<b>University of Pécs</b>
<b>ERASMUS ID CODE</b> <b>Erasmus Charter Number</b>	<b>HU PECS01</b> <b>48792-IC-1-2007-1-HU-ERASMUS-EUCX-1</b>
<b>Official datas of the institution</b>	represented by Prof. Dr. József Bódis Rector address: 7622 Pécs, Vasvári P. u. 4. institutional ID: FI 58544 VAT number: 15329798-2-02 bank account: Hungarian State Treasury10024003-00282716-00000000

**Key data on Erasmus Office and Erasmus Coordinators**

<b>NAME AND ADDRESS OF ERASMUS OFFICE</b>	Directorate for Academic Affairs H-7622 Pécs, Vasvári Pál . u. 4, Hungary
<b>Institutional Coordinator</b>	Ms. Judit Németh
<b>Telephone (incl. country code)</b>	+3672 501500/12411
<b>Fax (incl. country code)</b>	+3672 501626
<b>e-mail</b>	nemeth.judit@pte.hu
<b>Web site</b>	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
<b>Responsible Officer for Incoming Students</b>	Ms. Judit Németh



<b>Phone and fax</b>	+3672 501500/12411, +3672 501501626
<b>e-mail</b>	nemeth.judit@pte.hu
<b>Responsible Officer for Outgoing Students</b>	Ms. Zsófia Martini
<b>Phone and fax</b>	+3672 501500/12128, +3672 501626
<b>e-mail</b>	martini.zsofia@pte.hu

#### General information on didactics

<b>DIDACTICS CALENDAR:</b>	each semester lasts 4,5- 5 months long
<b>PERIOD OF ARRIVAL:</b>	first semester until 15 September second semester until 15 February
<b>LANGUAGE OF DIDACTICS (programs, courses, exams):</b>	<a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a> ; <a href="http://www.pte.hu">www.pte.hu</a>
<b>Language of instruction</b>	English, German
<b>Language requirements</b>	We require English language certificates equivalent to B2 level.
<b>APPLICATION FORM:</b>	on-line application <a href="http://erasmus.pte.hu">http://erasmus.pte.hu</a>
<b>DEADLINE FOR APPLICATIONS (1<sup>st</sup> and 2<sup>nd</sup> semester):</b>	15 May 2014 15 November 2014
<b>DEADLINES FOR LEARNING AGREEMENTS</b>	15 May 2014 15 November 2014
<b>CREDIT SYSTEM ECTS</b>	yes
<b>Grading System</b>	Code of Studies and Examinations: Section 48. (1) Assessment of student performance can be carried out according to: a) a five-grade scale: excellent (5), good (4), satisfactory (3), pass (2), fail (1), b) a three-grade scale: excellent (5), satisfactory (3), fail (1). (2)162 The student shall not earn credit points in case his/her performance is assessed by fail (1) in the

	five-grade scale and fail (1) in the three-grade scale, further, if the performance of the student could not be assessed and in the academic records the note 'not completed' is registered
<b>Special facilities for disabled</b>	Yes in the student hostel
<b>ACCOMODATION</b>	2 person bedroom in the student hostel (approx: 120 €/month)
<b>Approximate cost of living per month (inc. accommodation)</b>	350-400 EUR
<b>Hungarian language courses</b>	The course is free of charge for Erasmus students. Students who want to enrol in the language course have to indicate it on the online Erasmus application form.
<b>Contact information: Faculty of Law</b>	Ms. Brigitta Szabó Tel. : +36 72 501 599 /23241 Fax : +36 72 215 148 E-mail : szabo.brigitta@pte.hu www.ajk.pte.hu address: 48-as tér 1. III./330 Pécs, 7622 Hungary
<b>Contact information: Medical School</b>	Ms. Anett Tomózer Tel. : +36 72 536 358 Fax : +36 72 536 299 E-mail : anett.tomozer@aok.pte.hu www.aok.pte.hu address: Szigeti út. 12., Pécs, 7624 Hungary
<b>Contact information: Faculty of Humanities</b>	Ms. Réka Gyimesi Tel. : +36 72 503 600 /24126 Fax : +36 72 501 558 E-mail : gyimesi.reka@pte.hu www.btk.pte.hu address: Ifjúság útja 6.Pécs, 7624 Hungary
<b>Contact information: Faculty of Health Sciences</b>	Ms. Orsolya Máté Tel. : +36 72 503 600 Fax : +36 72 535 997 E-mail : orsolya.mate@etk.pte.hu www.etk.pte.hu address: Vörösmarty u. 4.Pécs, 7621 Hungary
<b>Contact information: Faculty of Adult Education and Human Resources Development</b>	Ms. Éva Mazzag Tel. : +36 72 501 500/22553 E-mail : erasmus@feek.pte.hu www.feek.pte.hu address: Szántó K. J. u. 1/b Pécs, 7633 Hungary
<b>Contact information: Illyés Gyula Faculty of Education</b>	Ms. Kitti Maros Tel. : +36 74 528 300/1226 E-mail : erasmus@igyk.pte.hu www.igyk.pte.hu address: Rákóczi u. 1/A. 7100 Szekszárd Hungary



<b>Contact information:</b> <b>Faculty of Business and Economics</b>	Ms. Judit Trombitás Tel.: + 36 72 501 599 / 23160 Fax: +36 72 501 553 E-mail: trombitasj@ktk.pte.hu www.ktk.pte.hu address: Rákóczi u. 80. Pécs, 7622 Hungary
<b>Contact information:</b> <b>Faculty of Music and Visual Arts</b>	Ms. Henriett Bódis Tel. : +36 72 501 540 /28201 Fax : +36 72 536 299 E-mail : bodis.heni@art.pte.hu www.mk.pte.hu address: Zsolnay Vilmos út. 16 Pécs, 7630 Hungary
<b>Contact information:</b> <b>Pollack Mihály Faculty of Informatics and Engineering</b>	Ms. Gabriella Medvegy Tel: +36 72 503-650/23769 medvegygabriella@pmmk.pte.hu www.pmmik.pte.hu address: Rókus u. 2. Pécs, 7624 Hungary.
<b>Contact information:</b> <b>Faculty of Sciences</b>	Mr. Balázs Trócsányi Tel. : +36 72 503 600 /24190 Fax : +36 72 501 527 E-mail : balazh@ttk.pte.hu www.ttk.pte.hu address: Ifjúság útja 6.Pécs, 7624 Hungary