



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2019-2020

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (e.g. of the course catalogue)
Università degli Studi di Perugia	I PERUGIA01	Administrative Coordinator: Sonia Trinari Head International Relations Office Università degli Studi di Perugia Piazza Università, 1 06123 Perugia – Italy e-mail: area.relint@unipg.it Tel. +39-075-5852106; +39-075-5852084; +39-075-5852036 Fax: +39-075-5852209	University of Perugia http://www.unipg.it/ International Relations Area: http://www.unipg.it/internazionale ECTS Catalogue: http://www.unipg.it/en/ects-guide

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Academic Coordinator Prof. Cecilia Chirieleison Department of Political Science Tel. +39-075-5855082 Fax: +39-075-5855257 E – mail: cecilia.chirieleison@unipg.it	
ATATÜRK UNIVERSITY	TR ERZURUM01	Head, Office of International Affairs and Erasmus Institutional Coordinator Prof. Dr. Taşkın ÖZTAŞ E-mail: erasmus@atauni.edu.tr Tel: +90-442-231-3126-3 Fax: +90-442-231-1039 <i>Address:</i> Ataturk University Office of International Affairs Student Affairs Build. 2nd Floor 25240 Erzurum/TURKEY	http://eobs.atauni.edu.tr/

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]**	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I PERUGIA 01	TR ERZURUM 01	0329	Others Communication and Information Sciences	1 st , 2 nd and 3 rd	2 students for 6 months (12 months)	2 students for 3 months (6 months)
		0312	Political			

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

			Science and Civics			
TR ERZURUM 01	I PERUGIA0 1	0329	Others Communi- cation and Informat- ion Sciences	1 st , 2 nd and 3 rd	2 students for 6 months (12 months)	2 students for 3 months (6 months)
		0312	Political Science and Civics			

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

** ISCED codes and Subject areas are available at:

http://www.unipg.it/files/pagine/940/Erasmus_ISCED.pdf

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]**	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I PERUGIA01	TR ERZURUM0 1	0329	Others Communi- cation and Informati- on Sciences	2 weeks	2 weeks
		0312	Political Science and Civics		
TR ERZURUM01	I PERUGIA01	0329	Others Commun	2X 2 weeks	2X 2 weeks

		0312	ication and Informati on Sciences Political Science and Civics		
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I PERUGIAO 1		Italian	English only for students who apply for Laboratory training	B1 [The University of Perugia offers an Italian Language Course free of charge in September and February for all international students. Italian Language Courses are offered all year round at a reduced price: http://www.unipg.it/en/unipg/language-courses]	B2 [Teaching staff is also welcome to teach classes in English, French, German Portuguese and Spanish depending on the hosting Degree Course]
TR ERZURUM0 1		Turkish	English	B1 (English)	B1 (English)

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

The selection criteria for students and staff are regulated by the sending University; measures for preparing, receiving and integrating mobile students and/or staff are organised by the receiving Institution according to the regulations of the Educational, Audiovisual & Cultural Executive Agency (EACEA) and National Agencies.

The Institutions have infrastructures to welcome students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I PERUGIA01	Application deadline : July 1st Academic calendar: http://www.unipg.it/en/courses/academic-calendar	Application deadline: December 1st Academic calendar: http://www.unipg.it/en/courses/academic-calendar
TR ERZURUM01	Application deadline: 15 th July Academic Calendar: https://atauni.edu.tr/en/-65631	Application deadline: 15 th December Academic Calendar: https://atauni.edu.tr/en/-65631

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution upon the student's departure or, in any case, no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

The receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁵. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PERUGIA01	http://www.unipg.it/en e-mail: area.relint@unipg.it Tel. +39-075-5852106	http://www.unipg.it/en/ects-guide
TR ERZURUM01	E-mail: erasmus@atauni.edu.tr Tel: +90-442-231-3126 Fax: +90-442-231-1039	https://obs.atauni.edu.tr/moduller/dbp/eobs/icerik/anasayfa#

ATATURK UNIVERSITY

ECTS Credits:

GRADES: The Student Exchange Office recommends the following grading equivalency table

Sınıf Düzeyi	100 Uzerinden Aralıklar (Sınıf ortalaması)		Bağıl Notların T-Skorları'na Göre Alt Sınırları						
	Alt sınır	Üst Sınır	AA	BA	BB	CB	CC	DC	DD
Mükemmel	80,00	100,00	57	52	47	42	37	32	27
Üstün Başarı	70,00	79,99	59	54	49	44	39	34	29
Çok İyi	62.50	69,99	61	56	51	46	41	36	31
İyi	57.50	62.49	63	58	53	48	43	38	33
Ortamın Üstü	52.50	57.49	65	60	55	50	45	40	35
Orta	47.50	52.49	67	62	57	52	47	42	37
Zayıf	42.50	47.49	69	64	59	54	49	44	40
Kötü	0	42.49	71	66	61	56	51	47	43

⁵ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PERUGIA01	servizio.incoming@unipg.it Tel. +39-075-5852024 Fax +39-075-5852352 area.relint@unipg.it Tel.+39-075-5852106	http://www.unipg.it/en/ects-guide
TR ERZURUM01	E-mail: erasmus@atauni.edu.tr Tel: +90-442-231-3126 Fax: +90-442-231-1039	http://oia.atauni.edu.tr/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PERUGIA01	servizio.incoming@unipg.it Tel. +39-075-5852024 Fax +39-075-5852352 area.relint@unipg.it Tel.+39-075-5852106	http://www.unipg.it/en/ects-guide
TR ERZURUM01	E-mail: erasmus@atauni.edu.tr Tel: +90-442-231-3126 Fax: +90-442-231-1039	http://oia.atauni.edu.tr/en/

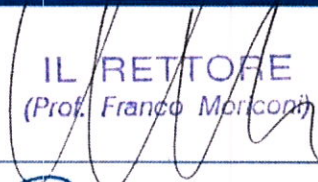
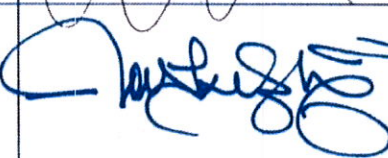
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PERUGIA01	servizio.incoming@unipg.it Tel. +39-075-5852024 Fax +39-075-5852352 area.relint@unipg.it Tel.+39-075-5852106	http://www.unipg.it/en/ects-guide
TR ERZURUM01	E-mail: erasmus@atauni.edu.tr Tel: +90-442-231-3126 Fax: +90-442-231-1039	http://oia.atauni.edu.tr/en/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
I PERUGIA01	The Rector (Prof. Franco Moriconi)	29 MAG 2019	 IL RETTORE (Prof. Franco Moriconi)
TR ERZURUM01	Prof. Dr. Taşkın ÖZTAŞ Head of Office of International Affairs and Erasmus Institutional Coordinator	21 May 2019	

Reg. n. 1010 Date 29 MAG 2019

⁶ Scanned signatures are accepted