



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-2021²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
ATATÜRK UNIVERSITY	TR ERZURUM01	<p>Erasmus Institutional Coordinator Prof. Dr. Fahri Yavuz erasmus@atauni.edu.tr ois@atauni.edu.tr</p> <p>Tel: +90-442-231-1058/3 Fax: +90-442-231-1039</p> <p>Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY</p>	http://eobs.atauni.edu.tr/
Universitatea "Transilvania" din Brasov	RO BRASOV01	<p>Institutional Coordinator Name: Prof. Dr. Eng. Simona LACHE E-mail: slache@unitbv.ro</p> <p>Erasmus+ Office: Bulevardul Eroilor 29, RO-500036 – Brasov Tel. & fax: +40268473473 E-mail: erasmus@unitbv.ro, incoming@unitbv.ro</p> <p>Faculty/Departmental Erasmus coordinator Name : Livia SANGEORZAN E-mail: sangeorzan@unitbv.ro Contact person Name: Marius PAUN E-mail: m.paun@unitbv.ro</p>	www.unitbv.ro/orien/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year: the partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ERZURUM01	RO BRASOV01	061	Information and communication technologies	1 st 2 nd 3 rd	2 (24)	2 (6)
		541	Mathematics	1 st 2 nd 3 rd	2 (24)	2 (6)
RO BRASOV01	TR ERZURUM01	061	Information and communication technologies	1 st 2 nd 3 rd	3 (36)	2 (6)
		541	Mathematics	1 st 2 nd 3 rd	3 (36)	2 (6)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR ERZURUM01	RO BRASOV01	061	Information and communication technologies	2 (20)	1 (5)
		541	Mathematics	2 (20)	1 (5)
RO BRASOV01	TR ERZURUM01	061	Information and communication technologies	2 (20)	1 (5)
		541	Mathematics	2 (20)	1 (5)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ERZURUM01	054, 0541, 061	English		A2-B1	A2-B1
RO BRASOV01	054, 0541, 061	English/ German	Romanian	B1/B1	B2/B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff] [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

Atatürk University has an online guide to welcome students and staff with disabilities: <http://eobs.atauni.edu.tr>

RO BRASOV01:

Selection/preparation/integration of incoming students and staff will be carried out in accordance with the principles of the Erasmus University Charter. Additional information is provided at <http://www.unitbv.ro/orien/>.

Partner Universities will send a detailed nomination list with the beneficiaries of the Erasmus mobility, by e-mail, to incoming@unitbv.ro, together with the required documents. The required documents will be sent by e-mail (pdf format) and the originals by post to the Erasmus Office address.

We could specify in due time, upon request, if special needs of students and staff with disabilities can be fulfilled.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ERZURUM01	June 30	November 30
RO BRASOV01	July 15 th	January 15 th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "**Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.**"]*

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Atatürk University: <http://eobs.atauni.edu.tr>

RO BRASOV01 Credits (1 credit = 25 hours total work)

1 full academic year = 60 credits

1 semester = 30 credits

3 months = 20 credits

Grading distribution will be provided by student's Transcript of Records.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oa@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey)
RO BRASOV01	incoming@unitbv.ro 0040 268 473 473	http://www.unitbv.ro/orien/InternationalStudents/ErasmusStudents/incoming.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

automatically provided. Information and assistance can be provided by the following contact points and information sources:


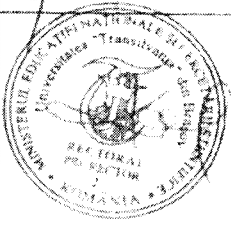
Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
RO BRASOV01	incoming@unitbv.ro 0040 268 473 473	http://www.unitbv.ro/orien/InternationalStudents/ErasmusStudents/incoming.aspx

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
RO BRASOV01	incoming@unitbv.ro 0040 268 473 473	http://www.unitbv.ro/orien/InternationalStudents/ErasmusStudents/incoming.aspx

G. Signatures of the institutions (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
TR ERZURUM01	Prof. Dr. Fahri YAVUZ Bülent CAVUŞOĞLU, Ph.D. Erasmus Institutional Coordinator Head Office of International Affairs	30.05.2018	
RO BRASOV01	Prof. Dr. Eng. Ioan Vasile ABRUDANŞ, Rector	02.06.2018	

⁸ Scanned signatures are accepted