

Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014/15-2020/21
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
ATATÜRK UNIVERSITY	TR ERZURUM01	Erasmus Institutional Coordinator Prof. Dr. Fahri Yavuz erasmus@atauni.edu.tr oia@atauni.edu.tr Tel: +90-442-231-1058/3 Fax: +90-442-231-1039 Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY	http://eobs.atauni.edu.tr/
Universität Hamburg Institutional Coordinator	D HAMBURG01	Dr. Torsten Szobries Department of International Affairs, Mittelweg 177, D-20148 Hamburg, Germany Tel: + 49 40 42838-7932 Fax: +49 40 42838 77607 hochschulkoordination.erasmus@verw.uni-hamburg.de	http://www.uni-hamburg.de/ Course catalogue: https://www.stine.uni-hamburg.de/

		For questions concerning incoming and outgoing students please refer to the contact person below	
Universität Hamburg Departmental Coordinator	D HAMBURG01	Administrative contact: Dr. Markus Friederici Von-Melle-Park 8 20146 Hamburg 040-42838 5317 markus.friederici@uni- hamburg.de	http://www.epb.uni-hamburg.de/de/node/3239

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies (Student number x month=)	Student Mobility for Traineeships
TR ERZURUM01	D HAMBURG01	140	Teacher training and education science	1 st 2 nd 3 rd	4x5=20	–
D HAMBURG01	TR ERZURUM01	140	Teacher training and education science	1 st 2 nd 3 rd	4x5=20	–

[Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>(total number of days of teaching periods or average duration)</i>	Staff Mobility for Training
TR ERZURUM01	D HAMBURG01	140	Teacher training and education science	1 week, 8 teaching hours	To be agreed upon
D HAMBURG01	TR ERZURUM01	140	Teacher training and education science	1 week, 8 teaching hours	To be agreed upon

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies <i>(Minimum recommended level: B1)</i>	Staff Mobility for Teaching <i>(Minimum recommended level: B2)</i>
TR ERZURUM01	---	ENGLISH	---	A2-B1	A2-B1
D HAMBURG01	---	German	---	B2	B2

D. Additional requirements

The sending university will screen and select candidates for exchange studies in accordance with its applicable rules and regulations. The receiving institution will accept the candidates selected by the sending institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the receiving university has the right to make the final decision on the admission of candidates nominated for exchange. Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability.

The **Universität Hamburg** welcomes students and staff with disabilities and has the infrastructure to support people with disabilities. Please contact the Institutional Coordinator to obtain further information concerning the support available in your respective institute or school. You will find information on the support available at <http://www.uni-hamburg.de/studieren-mit-behinderung.html>

Atatürk University has an online guide to welcome students and staff with disabilities: <http://eobs.atauni.edu.tr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ERZURUM01	June 30	November 30
D HAMBURG01	May 15	November 15

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 10 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

Atatürk University: <http://eobs.atauni.edu.tr>

Universität Hamburg (D Hamburg01):

Universität Hamburg does not fully comply with the ECTS grading system. The grading scheme usually comprises five levels (with numerical equivalents; intermediate grades may be given):

- "**Sehr Gut**" (1) = Very Good;
- "**Gut**" (2) = Good;
- "**Befriedigend**" (3) = Satisfactory;
- "**Ausreichend**" (4) = Sufficient;
- "**Nicht ausreichend**" (5) = Non-Sufficient/Fail.

The minimum passing grade is "*Ausreichend*" (4). Verbal designations of grades may vary in some cases and for doctoral degrees.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oa@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey)
D HAMBURG01	---	http://www.uni-hamburg.de/internationales/studieren-an-der-uhh/einreisevisum_e.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
D HAMBURG01	---	www.uni-hamburg.de/ersteschritte

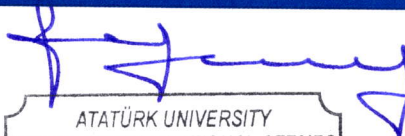

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
D HAMBURG01	---	www.uni-hamburg.de/ersteschritte

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)*

Institution [Erasmus code]	Name, function	Date	Signature
TR ERZURUM01	<p>Prof. Dr. Fahri YAVUZ</p> <p>Erasmus Institutional Coordinator</p>	20.03.2014	 <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 5px auto;"> <p>ATATÜRK UNIVERSITY OFFICE OF INTERNATIONAL AFFAIRS RECTORATE BUILDING 4th FLOOR 25240 ERZURUM -TURKEY</p> </div>
D HAMBURG01	<p>Dr. Torsten Szobries, Institutional Coordinator</p>	19/03/2014	 <p>Universität Hamburg DER FORSCHUNG DER LEHRE DER BILDUNG Abteilung Internationales Referat 51: Internationale Hochschulkooperationen Mittelweg 177 • 20148 Hamburg</p>

*Scanned signatures are accepted.