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Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2020
between programme countries
[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|---|---|
| ATATÜRK UNIVERSITY | TR ERZURUM01 | Erasmus Institutional Coordinator Prof. Dr. Fahri Yavuz erasmus@atauni.edu.tr uia@atauni.edu.tr Tel: +90-442-231-1058/3 Fax: +90-442-231-1039 Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY | http://eobs.atauni.edu.tr/ |
| KONSTANTIN PRESILAVSKY UNIVERSITY OF SHUMEN | BG SHOUMEN01 | Address: 115 Universitetska str., Shumen 9700, Bulgaria Fax: +359 54 830371 Administrative contact: Assoc. Prof. Romyana Todorova, PhD – Faculty Erasmus Coordinator e-mail: | |

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|--|--|--|--|
| | | r_todorova@yahoo.com; tel: +359 54830360; fax:+359 5483037 | |
| | | Departmental coordinator: http://erasmus.shu.bg/en/contact-us/ | |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED 2013] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|---|---|-----------------------------------|--|--|--|-----------------------------------|
| | | | | | Student Mobility for Studies (Student number x month=) | Student Mobility for Traineeships |
| TR ERZURUM01 | BG SHOUMEN01 | 022 01 | Languages and Philological Sciences Education | 1 st 2 nd 3 rd | 4x5=20 4 student 5 months (For Each Area) | – |
| BG SHOUMEN01 | TR ERZURUM01 | 022 01 | Languages and Philological Sciences Education | 1 st 2 nd 3 rd | 4x5=20 4 student 5 months (For Each Area) | – |

[Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM | TO | Subject | Subject area name | Number of staff mobility periods |
|------|----|---------|-------------------|----------------------------------|
|------|----|---------|-------------------|----------------------------------|

| [Erasmus code of the sending institution] | [Erasmus code of the receiving institution] | area code [ISCED 2013] | | Staff Mobility for Teaching (total number of days of teaching periods or average duration) | Staff Mobility for Training |
|---|---|---------------------------|-----------|---|-----------------------------|
| TR ERZURUM01 | BG SHOUMEN01 | 023 | Languages | 3x5=15 3 staff 5 days | 3x7=21 3 staff 7 days |
| BG SHOUMEN01 | TR ERZURUM01 | 023 | Languages | 3x5=15 3 staff 5 days | 3x7=21 3 staff 7 days |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level | |
|---|---------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies (Minimum recommended level: B1) | Staff Mobility for Teaching (Minimum recommended level: B2) |
| TR ERZURUM01 | 023 | ENGLISH | – | A2-B1 | A2-B1 |
| BG SHOUMEN01 | 023 | ENGLISH | | B1 | B1 |

D. Additional requirements

Atatürk University has an online guide to welcome students and staff with disabilities: <http://eobs.atauni.edu.tr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term [month] | Spring term [month] |
|---|------------------------|------------------------|
| TR ERZURUM01 | June 30 | November 30 |

| | | |
|--------------|-----------|---------------|
| BG SHOUMEN01 | July 31st | November 30th |
|--------------|-----------|---------------|

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement
 [It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

Atatürk University: <http://eobs.atauni.edu.tr>

BG SHOUMEN:01

Konstantin Preslavsky University of Shumen grading system

The Bulgarian University evaluates students' progress by a six-point grading system. Lowest grade: Poor (2.00); Lowest positive grade: Satisfactory (3.00); Highest grade: Excellent (6.00). You can easily compare the following information so that you can get a complete picture of the grading scale:

| GRADE DISTRIBUTION GUIDANCE | | | |
|------------------------------------|--------------------|----------------|-------------------|
| NATIONAL GRADE | | | ECTS GRADE |
| Excellent 5.50 + 6.00 | 5.75 + 6.00 | A (10%) | 95% + 100% |
| Very good 4.50 + 5.49 | 5.00 + 5.70 | B (25%) | 80% + 94% |
| Good 3.50 + 4.49 | 4.05 + 4.95 | C (30%) | 61% + 79 % |
| Average / Satisfactory | 3.30 + 4.00 | D (25%) | 46% + 60% |
| | 3.00 + 3.49 | | |

| | | | |
|------------------|--------------------|----------------|-------------------|
| | 3.00 + 3.25 | E (10%) | 40% + 45 % |
| Poor 2.00 | | Fx, F | 0% + 40 % |

Each course has specific evaluation criteria. Some courses require sitting an exam, others require submitting projects. All the information concerning evaluation criteria can be found at <http://erasmus.shu.bg/en> or from the Erasmus departmental coordinator.

European Credit Transfer System is applied to all students of the University. As a result the student's annual workload is equivalent to 60 ECTS and the semester workload is 30 ECTS.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|--|
| TR ERZURUM01 | erasmus@atauni.edu.tr oa@atauni.edu.tr +90-442-231-1058/3 | http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey) |
| BG SHOUMEN01 | International Relations and Projects Centre Email: erasmus@shu-bg.net +359 54 832 101 | http://erasmus.shu.bg/en/ Ministry of Foreign Affairs: http://www.mfa.bg/en/pages/109/index.html |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|-----------------------------------|-------------------------|
| | | |

| | | |
|--------------|--|---|
| TR ERZURUM01 | erasmus@atauni.edu.tr ويا@atauni.edu.tr +90-442-231-1058/3 | http://eobs.atauni.edu.tr |
| BG SHOUMEN01 | International Relations and Projects Centre Email: erasmus@shu-bg.net +359 54 832 101 | http://erasmus.shu.bg/en/ |

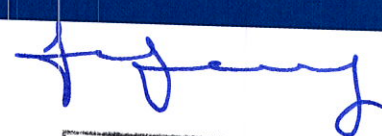

4. Housing


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|--|---|
| TR ERZURUM01 | erasmus@atauni.edu.tr ويا@atauni.edu.tr +90-442-231-1058/3 | http://eobs.atauni.edu.tr |
| BG SHOUMEN01 | International Relations and Projects Centre Email: erasmus@shu-bg.net +359 54 832 101 | http://erasmus.shu.bg/en/incoming-pedestrians/ |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)*

| Institution [Erasmus code] | Name, function | Date | Signature |
|----------------------------|---|------------|--|
| TR ERZURUM01 | Prof. Dr. Fahri YAVUZ Erasmus Institutional Coordinator | 29.01.2014 |   |

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|--------------|---|------------|---|
| BG SHOUMEN01 | Signed By Erasmus Institutional Coordinator Assoc. Prof. Romyana Todorova Ph.D. Vice-Rector Of Science, Research And International Relations | 29.01.2014 |  |
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*Scanned signatures are accepted.
