

4 sept 2014

Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2020
between programme countries
[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
ATATÜRK UNIVERSITY	TR ERZURUM01	Erasmus Institutional Coordinator Prof. Dr. Fahri Yavuz erasmus@atauni.edu.tr oia@atauni.edu.tr Tel: +90-442-231-1058/3 Fax: +90-442-231-1039 Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY	http://eobs.atauni.edu.tr/
UTRECHT UNIVERSITY	NL UTRECHT01	Faculty of Science- International Office Princetonplein 5, NL 3584 CC Utrecht, The Netherlands Phone: +31 30 253 7315 E_mail: Science.InternationalOffice@uu.nl Science International Erasmus+ Coördinator – IRIS CARIS Science International Officer – LIESBETH ACHTERBERG	Course overview of all faculties: http://www.uu.nl/universit y/international-students/EN/programmes/exchangevisitingstudents/P ages/courseinformation.aspx

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies (Student number x month=)	Student Mobility for Traineeships
TR ERZURUM01	NL UTRECHT01	442	Chemistry	1 st 2 nd	1x5=5 1 student 5 months	—
NL UTRECHT01	TR ERZURUM01	442	Chemistry	1 st 2 nd	1x5=5 1 student 5 months	—

[Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration)	Staff Mobility for Training
TR ERZURUM01	NL UTRECHT01	442	Chemistry	2x5=10 2 staff 5 days	
NL UTRECHT01	TR ERZURUM01	442	Chemistry	2x5=10 2 staff 5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
TR ERZURUM01	–	ENGLISH	–	A2-B1	A2-B1
NL UTRECHT01		Dutch	English	1 st cycle: B2 2 nd cycle: C1	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

Atatürk University has an online guide to welcome students and staff with disabilities: <http://eobs.atauni.edu.tr>

Utrecht University The sending university will screen and select candidates for exchange studies in accordance with its applicable rules and regulations. The candidates of the contracting institutions will use the required application form of the receiving institution. The receiving institution will accept the candidates selected by the sending institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the receiving university has the right to make the final decision on the admission of candidates nominated for exchange. Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability. The exchange students will be subject to the laws and regulations of the country and the university where the student is currently studying or is under direct supervision.

Utrecht University infrastructure to welcome students with disabilities: www.uu.nl/disability

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ERZURUM01	June 30	November 30
NL UTRECHT01	For students who need an Entry Visa:	For students who need an Entry Visa: Nomination deadline August 1

	Nomination deadline March 1 Application deadline April 1 For students who do not need an Entry Visa: Nomination deadline April 1 Application deadline May 1	Application deadline September 1 For students who do not need an Entry Visa: Nomination deadline September 1 Application deadline October 1
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2. Utrecht University, as receiving institution, will send its acceptance decision within 6 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

Modification or termination of the inter-institutional agreement can be discussed and agreed upon for each academic year. In the event of unilateral termination, a notice of at least one academic year should be given, in an official letter by the signatory. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1."

Disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Atatürk University: <http://eobs.atauni.edu.tr>

Utrecht University:

Dutch mark	Explanation of the mark	Equivalent ECTS mark
8 - 10	For an excellent performance	A
7.5 - 8	For a very good performance	B
6.5 - 7	For a good performance	C
6 - 6.5	For a fair performance	D
5.5 - 6	For an adequate performance	E
5	For an inadequate performance	Fx
1-4	For an unacceptable performance	F

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide¹. A link to a webpage

¹ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr ويا@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey)
NL UTRECHT01	Faculty of Science- International Office Princetonplein 5, NL 3584 CC Utrecht, The Netherlands Phone: +31 30 253 7315 E_mail: Science. InternationalOffice@uu.nl	http://www.uu.nl/university/international-students/EN/arrivingandliving/visa/residencepermit

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr ويا@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
NL UTRECHT01	Students are responsible for their own health	http://www.uu.nl/university/international-students/en/arrivingandliving/healthandsafety

	insurance. EU nationals need to hand in a copy of their EHIC card upon arrival.	
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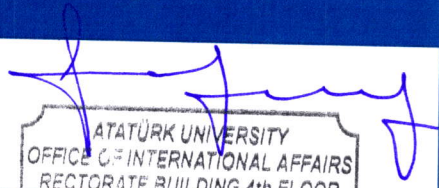
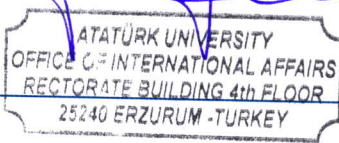
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr
NL UTRECHT01	Utrecht University recommends housing through our housing partner SSH Short Stay.	http://www.uu.nl/university/international-students/EN/arrivingandliving/Accommodation http://www.uu.nl/university/international-students/EN/arrivingandliving/Accommodation/Pages/SSHShortStay.aspx

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)*

Institution [Erasmus code]	Name, function	Date	Signature
TR ERZURUM01	Prof. Dr. Fahri YAVUZ Erasmus Institutional Coordinator	02.04.2016	
NL UTRECHT01	Prof Dr Gerrit van Meer Dean Faculty of Science		

*Scanned signatures are accepted.