

Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2020
between programme countries
[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|---|---|
| ATATÜRK UNIVERSITY | TR ERZURUM01 | Erasmus Institutional Coordinator Prof. Dr. Fahri Yavuz erasmus@atauni.edu.tr oa@atauni.edu.tr Tel: +90-442-231-1058/3 Fax: +90-442-231-1039 Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY | http://eobs.atauni.edu.tr/ |
| UNIVERSITE DE TOULON | F TOULON01 | Institutional Coordinator: Eric BOUTIN E-mail: sri@univ-tln.fr Tel: +33 4 94 14 29 08 Fax: +33 4 94 14 21 26 INTERNATIONAL OFFICE Adress: BP 20132- 83957 LA GARDE Cédex FRANCE | http://www.univ-tln.fr/ |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|---|---|------------------------------|----------------------------|---|---|-----------------------------------|
| | | | | | Student Mobility for Studies (Student number x month=) | Student Mobility for Traineeships |
| TR ERZURUM01 | F TOULON01 | 222 | Foreign Languages (French) | 1 st | 4x5=20 4 student 5 months | — |
| F TOULON01 | TR ERZURUM01 | 222 | Foreign Languages (French) | 1 st | 4x5=20 4 student 5 months | — |

[Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Number of staff mobility periods | |
|---|---|------------------------------|----------------------------|---|-----------------------------|
| | | | | Staff Mobility for Teaching (total number of days of teaching periods or average duration) | Staff Mobility for Training |
| TR ERZURUM01 | F TOULON01 | 222 | Foreign Languages (French) | 3x5=15 3 staff 5 days | 3x7=21 3 staff 7 days |
| F TOULON01 | TRERZURUM01 | 222 | Foreign Languages (French) | 3x5=15 3 staff 5 days | 3x7=21 3 staff 7 days |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level | |
|---|------------------------------|---------------------------------|---------------------------------|--|---|
| | | | | Student Mobility for Studies (Minimum recommended level: B1) | Staff Mobility for Teaching (Minimum recommended level: B2) |
| TR ERZURUM01 | – | ENGLISH | – | A2-B1 | A2-B1 |
| F TOULON01 | | FRENCH | | B2 | |

D. Additional requirements

Atatürk University has an online guide to welcome students and staff with disabilities: <http://eobs.atauni.edu.tr>

University of Toulon has an online guide to welcome students: http://www.univ-tln.fr/article.php3?id_article=2990

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term [month] | Spring term [month] |
|---|------------------------|------------------------|
| TR ERZURUM01 | June 30 | November 30 |
| F TOULON01 | 31 May | 30 October |

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the

exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

Atatürk University: <http://eobs.atauni.edu.tr>

University of Toulon: <http://formation.univ-tln.fr/Reglements-d-examens-de-l-UFR-Lettres.html>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|--|
| TR ERZURUM01 | erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3 | http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey) |
| F TOULON01 | sri@univ-tln.fr | No visa required for EU members http://www.mfe.org/index.php/Annuaire/Ambassades-et-consulats-francais-a-l-etranger |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|-----------------------------------|-------------------------|
| | | |

| | | |
|--------------|--|--|
| TR ERZURUM01 | erasmus@atauni.edu.tr uia@atauni.edu.tr +90-442-231-1058/3 | http://eobs.atauni.edu.tr |
| F TOULON01 | sri@univ-tln.fr | European card for EU members Proof of private Health insurance cover for non-Europeans or join French Sécurité Sociale for €211 |

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|--|--|
| TR ERZURUM01 | erasmus@atauni.edu.tr uia@atauni.edu.tr +90-442-231-1058/3 | http://eobs.atauni.edu.tr |
| F TOULON01 | sri@univ-tln.fr | Rooms in Hall of residence (CROUS) are provided on request by the International Office |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)*

| Institution [Erasmus code] | Name, function | Date | Signature |
|----------------------------|---|------------|--|
| TR ERZURUM01 | Prof. Dr. Fahri YAVUZ Erasmus Institutional Coordinator | 21.02.2014 |  |
| F TOULON01 | Marc SAILLARD Président de l'Université | 21.02.14 |  Le Président de l'Université de Toulon ATATÜRK UNIVERSITY OFFICE OF INTERNATIONAL AFFAIRS COORDINATORATE BUILDING 4th FLOOR 25240 ERZURUM -TURKEY |