



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries [Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
South-West University "Neofit Rilski" Faculty of Law and History	BG BLAGOEV02	Institutional coordinator: Victoria Lazarova International Relations Office 66, Ivan Mihaylov Str., 2700 Blagoevgrad, Bulgaria Tel: 00359 73 588 578 Fax: 00359 73 88 55 16 E-mail: erasmus@swu.bg Faculty coordinator: Assoc. Prof. Dr Manol Stanin stanin@abv.bg	www.swu.bg http://www.swu.bg/academic-activities/international-relations-and-programs.aspx?lang=en
Atatürk University- Erzurum	TR ERZURUM 01	Head of Office of International Affairs and Erasmus Institutional Coordinator Prof. Fahri Yavuz	http://eobs.atauni.edu.tr/
[...]		erasmus@atauni.edu.tr	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		oia@atauni.edu.tr	
		Tel: +90-442-231-1058/3 Fax: +90-442-231-1039	
		Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY	

B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
BG BLAGOEVO2	TR ERZURUM 01	0421	LAW	1,2, 3	3 x 5=15	TBD
TR ERZURUM 01	BG BLAGOEVO2	0421	LAW	1,2,3	3 x 5=15	TBD

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
BG BLAGOEVO2	TR ERZURUM 01	0421	LAW	2x7=14	1x7=7
TR ERZURUM 01	BG BLAGOEVO2	0421	LAW	2x7=14	1x7=7

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies: [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG BLAGOEV02		English	-	EN - B2	EN - B2
TR ERZURUM 01		English	-	EN - B1	EN - B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

BG BLAGOEV02: none

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG BLAGOEV02	30 June http://www.swu.bg/information-for/current-students/students-life/erasmus/incoming-students-information.aspx	30 November http://www.swu.bg/information-for/current-students/students-life/erasmus/incoming-students-information.aspx
TR ERZURUM01	30 th June	30 th November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

BG BLAGOEV02:

<http://www.swu.bg/media/356019/information%20for%20incoming%20students.pdf>

Atatürk University: <http://eobs.atauni.edu.tr>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG BLAGOEV02	erasmus@swu.bg	http://www.swu.bg/information-for/current-students/students-life/erasmus/incoming-students-information.aspx
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG BLAGOEV02	erasmus@swu.bg	http://www.swu.bg/information-for/current-students/students-life/erasmus/incoming-students-information.aspx
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr	http://eobs.atauni.edu.tr



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG BLAGOEV02	erasmus@swu.bg	http://www.swu.bg/information-for/current-students/students-life/erasmus/incoming-students-information.aspx
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
BG BLAGOEV02	Prof. Dobrinka Georgieva Head of International Relations Office		
TR ERZURUM01	Prof. Dr. Fahri YAVUZ Head of The Office of International Affairs and Erasmus Institutional Coordinator	28.07.2015	 

⁶ Scanned signatures are accepted