



Erasmus+ Programme

Key Action 1

– mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website
AGH University of Science and Technology - PL KRAKOW02			
Erasmus+ Coordinator	PL KRAKOW02	PhD Tomasz Bartoń Grzechowiński, Faculty of Computer Science, Electronics and Telecommunications Al. Mickiewicza 30, 30-059 Kraków, Poland email: grzechowi@agh.edu.pl tomasz.bartongrzechowski@agh.edu.pl phone (mobile): +48 501-426-860	erasm--kit@agh.edu.pl www.agh.edu.pl www.erasm.agh.edu.pl
Erasmus+ Institutional Coordinator		Ph.D. Eng Tadeusz Paśkaj, Faculty of Mechanical Engineering and Robotics, Al. Mickiewicza 30, 30-059 Kraków Phone: +48 11 617 30 79, e-mail: paszak@agh.edu.pl	www.erasm.agh.edu.pl

ATATURK UNIVERSITY – ERASMUS+ PROGRAM			
Institutional contact person:	PL ERASMUS+1003	National International Coordinator: Prof. Dr. Fani Yapar [Contact details to be added] [Contact details to be added]	
		Tel: +90 312 311-1058/9 Fax: +90 312-231-1000 Ataturk University Office of International Affairs Rekreasyon Binaları #409 06 240 Gazurum/TUR/06.07	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration [†]]	Student Mobility for Traineeships *
PL ERASMUS+1003	TR ERASMUS+1003	061, 071, 054 ^{***} [44], [45], [46]	ICTs, [†] Computer Science, [†] Informatics, Teleinformatics, [†] Telecommunications, [†] Electronics, [†] Electrical Engineering, Data Mining and Statistics,	1 st 2 nd 3 rd	2 * 6 = 12	only by individual agreements
TR ERASMUS+1003	PL ERASMUS+1003	061, 071, 054 ^{***} [44], [45], [46]	ICTs, [†] Computer Science, Informatics, Teleinformatics, [†] Telecommunications, [†] Electronics, [†] Electrical Engineering, Data Mining and Statistics,	1 st 2 nd 3 rd	2 * 6 = 12	only by individual agreement

* mobility numbers can be given per sending/receiving institutions and per education year (optional);

[†] the duration of the mobility period is calculated as the number of examinations, examinations, etc.]

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Training or Staff Mobility for Training. Institutions may agree to cooperate on the occasion of training; in this case, they should indicate the number of students that they intend to send to the partner country. Total duration in months, or % of the institutional mobility periods or average duration can be indicated, if relevant.]

[**] <http://www.erasmus-ec.europa.eu/erasmus-plus/en/education/education/2017-2020/21115>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
PL KR02AAW02	TR ERZ010M01	061, 071, 054** [711, 722, 740]	ICTs, Computer Science, informatics, Telematics, Telecommunications, Electronics, Electrical Engineering, Data Mining and Statistics	1 person x 2 weeks x min. 8 teaching hours per week	only by individual agreement
TR ERZ010M01	PL KR02AAW02	061, 071, 054** [711, 722, 740]	ICTs, Computer Science, informatics, Telematics, Telecommunications, Electronics, Electrical Engineering, Data Mining and Statistics	1 person x 2 weeks x min. 8 teaching hours per week	only by individual agreement

[**] <http://www.erasmus-ec.europa.eu/erasmus-plus/en/education/education/2017-2020/21115>

C. Recommendation language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional: Subject area	Language of Instruction 1	Language of Instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://www.cerl.eu/erasmus-plus/en/education/education/2017-2020/21115>

PL ERASMUS # 02	061, 0714, 0217, (01, 11, 46)	english	B2	B2
TR ERASMUS#01	061, 0714, 0217, (01, 11, 46)	english	B1	B1

*2) If you do not have a certificate of language proficiency, you will be required to attend language classes.

For more details on the language of instruction recommendations, see the course catalogue of each institution <http://www.abau.dk/education/>

D. Additional requirements:

PL ERASMUS#2	<p>Criteria for incoming students: CENTRE FOR INTERNATIONAL STUDENTS www.international.abu.dk</p> <p>After entering our website please follow the steps entering the sections:</p> <ol style="list-style-type: none"> 1. Education Offer 2. Short-term programmes 3. Exchange programmes 4. Erasmus or other exchange
TR ERASMUS#01	<p>Abau.dk University has an online guide for welcome students and staff with disabilities: http://www.abau.dk</p>

E. Calendar

1. Academic Calendar

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL ERASMUS 02	01.10-23.02	03.03-30.09
TR ERASMUS#01	01.10-23.02	03.03-30.09

2. Arrangements on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL ERASMUS 02	15.06	15.11
TR ERASMUS#01	15.06	15.11

3. Applications on behalf of students must reach the receiving institution by:

receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	30.10	30.11
TR ZAGREB02	30.10	30.11

2. The receiving institution

PL KRAKOW02 will send its decision within 10 weeks after submitting all required documents

TR ZAGREB02 will send its decision within 20 weeks after submitting all required documents

3. Issue of the Transcript of Records

PL KRAKOW02: *Transcripts of Records (documenting credits earned at the AGH UST) will be issued by AGH UST. Every student must pick up the transcript him/herself from the Centre for International Students. The Agency will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.*

4. Termination of the agreement

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading system of the Institution

PL KRAKOW02: AGH UST uses 5-point grading system (1-5) with 2.0 = 50%

1. The following grading scale shall be in force at the university:

- 1) 91 - 100% bardzo dobry (5.0) [Polish - equivalent of very good];
- 2) 81 - 90% dobry (4.5) [Polish equivalent of good plus];
- 3) 71 - 80% dobry (4.0) [Polish equivalent of good];
- 4) 61 - 70% plus dostateczny (3.5) [Polish equivalent of satisfactory plus];
- 5) 50 - 60% dostateczny (3.0) [Polish equivalent of satisfactory];
- 6) below 50% niedostateczny (2.0) [Polish equivalent of unsatisfactory].

2. In exceptional situations, if there are no bases for assigning a grade, an academic teacher responsible for the course may categorize the course as completed using the descriptor "zaliczenie" (Polish equivalent of "passed").
3. Grades shall be based on compulsory classes and examinations, if provided in the study plan, subject to section 4.
4. Upon completing the physical education classes, due to specific nature of this subject, the specific notations shall be made:
 - 1) "zaliczenie" (Polish equivalent of "passed") – for students who have achieved the minimum required to complete physical education classes;
 - 2) "niezaliczenie" (Polish equivalent of "not passed") – for students who have not achieve the minimum required to complete physical education classes;
 - 3) "brak oceny" (Polish equivalent of "no mark/assessment").
5. The verbal descriptor "zaliczenie" (Polish equivalent of "passed") shall have no equivalent in the numerical grade and shall not be taken into account when calculating the average grade for the semester period.

TR ERZURUM01:

Atatürk University: <http://www.ataturkuni.edu.tr>

3.5.6.6

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
PL ERZURUM01	liczba@ataturkuni.edu.tr +48 23 617 52 08	http://www.ataturkuni.edu.tr/
TR ERZURUM01	liczba@ataturkuni.edu.tr +90 442 211 1003/3	http://www.ataturkuni.edu.tr/ (You can find information on this webpage about having a student visa from Turkey)

3.5.6.7

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KR11000002	<p>Center for International Mobility (CIM) / The CIM special health insurance card (or card) is issued free of charge and allows anyone who is insured by or covered by a statutory social security scheme of the EEA countries and Switzerland to receive medical treatment in another member state for free or at a reduced cost, if this treatment becomes necessary during their visit</p> <p>More details: http://www.cim.gov.pl/enem/informacja-odwiedzajacych-osoby-inne-uczestnikow-uczestnikow</p> <p>Central Office of the National Health Fund - The department of international Affairs Centrala Narodowego Funduszu Zdrowia - Departament współpracy Międzynarodowej ul. Grójecka 153, 02-390 Warszawa tel. +48 (02) 572 22 63, fax +48 (02) 572 22 49 e-mail: imz@ntz.gov.pl</p>	
FR ER10000001	<p>Centre Universitaire de Recherche Université de Valenciennes +33 (0)3 27 23 11 058/3</p>	<p>http://www.univ-valenciennes.fr</p>


6.2. Reception

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources.

Institution [Erasmus code]	Contact details	Website for information
PL BR10000002	<p>AGH UST - campus ul. Józefa W. Słowackiego 7a, PL-072 Kraków tel.: +48(12) 517 34 71 fax: +48 (12) 517 24 16 e-mail: imz@poczta.agh.edu.pl imz@poczta.agh.edu.pl http://www.agh.edu.pl http://www.imz.agh.edu.pl</p>	
FR ER10000001	<p>Centre Universitaire de Recherche Université de Valenciennes +33 (0)3 27 23 11 058/3</p>	<p>http://www.univ-valenciennes.fr</p>

6. SIGNATURES OF THE INSTITUTIONS (Legal representatives)

Institution (Institution code)	Name, Function	Date	Signature
PL KAZIMKORV02	prof. dr. hab. inż. Tomasz Szymiec Vice-rector		
TR KAZURUM01	prof. Dr. Fahri YAMUZ et al. Head of Institution Coordinator	07.01.2017	

*Accepted signatures are accepted