

Münzstr. 12



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement

2017/2018 – 2020-2021²
between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

PIC FHWS: 948698995
PIC ERZURUM: 998144357

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Hochschule für angewandte Wissenschaften Würzburg-Schweinfurt represented by Prof. Dr. Robert Grebner, President Address: Münzstr. 12, D-97070 Würzburg	D WURZBUR03	Institutional Erasmus coordinator: Prof. Dr. Manfred Kiesel, Münzstr. 12 D-97070 Würzburg, Tel: +49 931 35 11 81 10 Email: international@fhws.de	
		Departmental coordinator: Prof. Gunther Benkert (Faculty of Architecture and Civil Engineering) Tel: +49 931 35 11 88 85	http://fab.fhws.de/studium/architektur/studienaufbau/ablauf/module.html

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Email: gunther.benkert@fhws.de	
Atatürk University Üniversite Mahallesi, 25030 Yakutiye/Erzurum, Türkei	TR ERZURUM01	Head of Office of International Affairs and Erasmus+ Institutional Coordinator Professor Bülent Covusoglu bcavusoglu@atauni.edu.tr +90 (442) 231 31 26 +90 (442) 231 46 37 Office Of International Affairs Address: Student Affairs Building Floor: 2 Contact: +90 (442) 231 31 26 25240 Erzurum	http://oia.atauni.edu.tr/en/

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships *
D WURZBUR03	TR ERZURUM01	0730	Architecture and Construction	1,2	2 x 5 months (=10 total)	
TR ERZURUM01	D WURZBUR03	0730	Architecture and Construction	1,2	2 x 5 months (=10 total)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D WURZBUR03	TR ERZURUM01	0730	Architecture and Construction	1 x 5 days (Min 2 days)	1 x 5 days (Min 2 days)

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination or modification of the agreement

The inter-institutional agreement may be terminated by either party. The agreement will remain in effect until one party notifies the other of its wish to terminate. This should be done in writing, and a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. The agreement can be cancelled activities can be added to it, and changes in mobility data can be made annually provided they are communicated before January 1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

D WURZBUR03

University of Applied Sciences Würzburg-Schweinfurt. Faculty of Applied Sciences - grading system

In the Bavarian university system, each course unit is graded on a scale from 1 to 6 points, and each numerical grade corresponds to a qualitative grade as follows:

from	1	to	1,5	sehr gut (very good)
from	1,6	to	2,5	gut (good)
from	2,6	to	3,5	befriedigend (satisfactory)
from	3,6	to	4,0	ausreichend (sufficient)
above	4,0			nicht ausreichend (failed)

TR ERZURUM01

<http://oia.atauni.edu.tr/en/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WURZBUR03	international@fhws.de Tel :+49 931 35116150	http://www.auswaertiges- amt.de/DE/EinreiseUndAufenthalt/Visabesti- mmungen_node.html
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-3126-12	http://oia.atauni.edu.tr/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WURZBUR03	international@fhws.de Tel :+49 931 35116150	http://www.fhws.de/international/incoming_exchange_students.html
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr

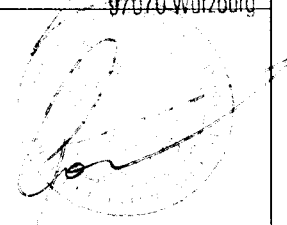
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WURZBUR03	international@fhws.de Tel :+49 931 35116150	http://www.studentenwerk-wuerzburg.de/en/wohnen.html
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and Seal ⁷
D WURZBUR03	Dr. Daniel Wimmer Institutional Coordinator	8.6.2017	Hochschule für angewandte Wissenschaften Würzburg-Schweinfurt Hochschulservice Internationales Münzstrasse 12 97070 Würzburg
TR ERZURUM01	Prof. Bülent Covusoglu Head of the Office of International Affairs and Erasmus+ Institutional Coordinator	14.06.2017	

⁷ Scanned signatures are accepted