



Erasmus+ Programme
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
Vytautas Magnus University	LT KAUNAS01	Senior specialist International Office Ms Juste Ceckauskaite J.Ceckauskaite@trt.vdu.lt +370 37 327 989 Institutional Coordinator International Office Mrs. Zina Baltreniene office@trt.vdu.lt +370 37 327 986 Faculty Coordinator Faculty of Humanities Ms Jurgita Pilypaityte J.Pilypaityte@hmf.vdu.lt +370 37 327 828	www.vdu.lt/EN
Ataturk University	TR ERZURUM01	Erasmus Institutional Coordinator Prof. Dr. Fahri Yavuz erasmus@atauni.edu.tr ofa@atauni.edu.tr Tel: +90-442-231-1058/3 Fax: +90-442-231-1039 Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY	http://eobs.atauni.edu.tr

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Total number of students/months	
					SMS	SMT
LT KAUNAS01	TR ERZURUM01	023	Languages	I	3/15	
TR ERZURUM01	LT KAUNAS01	023	Languages	I	3/15	

FROM	TO	Subject area code	Subject area name	Total number of staff/days	
				STT ¹	STA ²
LT KAUNAS01	TR ERZURUM01	023	Languages	2/10	-
TR ERZURUM01	LT KAUNAS01	023	Languages	2/10	-

1. Staff Mobility for training
2. Staff Mobility for teaching

C. Recommended language skills

The sending institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area	Language of Instruction 1	Language of Instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
LT KAUNAS01	023	French	Lithuanian	B2	-
TR ERZURUM01	023	English	-	B1	-

2. The receiving institution will send its decision within 1 week.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement or changes in the data set above can be amended annually if communicated before November 30th. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

D. Additional requirements and information

Receiving institution [Erasmus code]	Optional: additional requirements	Optional: additional information
LT KAUNAS01	-	Useful information: www.vdu.lt/en/studies/useful-information Disability-Friendly University: www.vdu.lt/en/studies/why-vmu/a-disabled-friendly-university Summer Schools: www.vdu.lt/en/studies/summer-schools
TR ERZURUM01	-	http://eobs.atauni.edu.tr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term*	Spring term*	Contacts
LT KAUNAS01	June 1 st	November 15 th	Senior specialist Ms Juste Ceckauskaite J.Ceckauskaite@trt.vdu.lt +370 37 327 989
TR ERZURUM01	June 1 st	November 15 th	erasmus@atauni.edu.tr

* to be adapted in case of a trimester system

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
The agreement may, at any time during its period of validity, be amended or terminated by the involved parties upon prior notices in writing. In the event of unilateral agreement termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

F. Information

1. Grading systems of the institutions

Institution [Erasmus code]	Website for information
LT KAUNAS01	www.vdu.lt/en/studies/academic-information/system-of-credits-and-grading
TR ERZURUM01	http://eobs.atauni.edu.tr

It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide¹. A link to a webpage or the annex to this agreement can be enough.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	Senior Specialist Ms Juste Ceckauskaite, J.Ceckauskaite@trt.vdu.lt , +370 37 327 989	www.vdu.lt/en/studies/useful-information/
TR ERZURUM01	erasmus@atauni.edu.tr oja@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	Senior Specialist Ms Juste Ceckauskaite, J.Ceckauskaite@trt.vdu.lt , +370 37 327 989	www.vdu.lt/en/studies/useful-information/
TR ERZURUM01	erasmus@atauni.edu.tr oja@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr


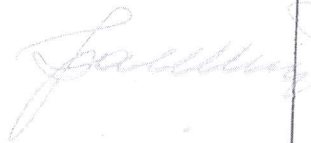
¹http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	housing@osa.vdu.lt +370 37 327 977	www.vdu.lt/en/studies/useful-information/accommodation
TR ERZURUM01	erasmus@atauni.edu.tr ola@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
LT KAUNAS01	International Programmes Coordinator Faculty of Humanities Ms Jurgita Pilypaitytė	Jan. 14, 2014	
LT KAUNAS01	Institutional Coordinator Mrs. Zina Baltreniene	11-01- 2014	
TR ERZURUM01	Erasmus Institutional Coordinator Prof. Dr. Fahri YAVUZ	07.01.2014	