

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2020

between programme countries

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|--|-----------------|---|---|
| ATATÜRK UNIVERSITY | TR ERZURUM01 | Erasmus Institutional Coordinator Prof. Dr. Fahri YAVUZ | http://eobs.atauni.edu.tr/ |
| | | erasmus@atauni.edu.tr oa@atauni.edu.tr | |
| | | Tel: +90-442-231-1058/3 Fax: +90-442-231-1039 | |
| | | Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY | |
| CHRISTIAN-ALBRECHTS UNIVERSITÄT ZU KIEL | D KIEL01 | Erasmus Institutional Coordinator Antje VOLLAND | General: www.uni-kiel.de www.international.uni-kiel.de/de Course catalogue : http://univis.uni-kiel.de/form?dsc=go&to=lec |
| | | Erasmus Officer Dr. Elisabeth GRUNWALD | |
| | | avolland@uv.uni-kiel.de | |
| | | Tel: +49 431 880 3717; Fax: +49 431 880 7307 | |
| | | Christian-Albrechts-Universität zu Kiel International Center, Westring 400, 24098 Kiel, Germany | |
| | | Institute of Modern German Literature and Media Prof. Dr. phil. Hans-Edwin FRIEDRICH +49 431 880-2695 hefriedrich@ndl-medien.uni-kiel.de | |
| Islamic Studies Prof. Dr. phil. Lutz BERGER berger@islam.uni-kiel.de +49 431 880-1372 | | | |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|--|--|---------------------------------|---|---|---|---|
| | | | | | Student Mobility for Studies (Student number x month=) | Student Mobility for Traineeships |
| TR ERZURUM01 | D KIEL01 | (222) 023 | German Language and Literature | 1 st 2 nd 3 rd | 1x5=5 | – |
| TR ERZURUM01 | D KIEL01 | (225) 0222 | Middle Eastern History and Culture | 1 st 2 nd 3 rd | 1x5=5 | – |
| D KIEL01 | TR ERZURUM01 | (222) 023 | German Language and Literature ✓ | 1 st 2 nd 3 rd | 1x5=5 | |
| D KIEL01 | TR ERZURUM01 | (225) 0222 | Middle Eastern History and Culture ✓ | 1 st 2 nd 3 rd | 1x5=5 | |

[Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Number of staff mobility periods | |
|--|--|---------------------------------|---------------------------------------|---|-----------------------------------|
| | | | | Staff Mobility for Teaching (total number of days of teaching periods or average duration) | Staff Mobility for Training |
| TR ERZURUM01 | D KIEL01 | (222) 023 | German Language and Literature | 1x5=5 | |
| TR ERZURUM01 | D KIEL01 | (225) 0222 | Middle Eastern History and Culture | 1x5=1 | |
| D KIEL01 | TR ERZURUM01 | (222) 023 | German Language and Literature | 1x5=5 | |
| D KIEL01 | TR ERZURUM01 | (225) 0222 | Middle Eastern History and Culture | 1x5=5 | |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional : Subject area | Language of instruc- tion 1 | Language of instruction 2 | Recommended language of instruction level | |
|---|-------------------------------|--------------------------------------|---------------------------------------|---|---|
| | | | | Student Mobility for Studies (Minimum recommended level: B1) | Staff Mobility for Teaching (Minimum recommended level: B2) |
| TR ERZURUM01 | Any | ENGLISH | – | A2-B1 | A2-B1 |
| D KIEL01 | | GERMAN | English (limited offers available) | B1 German B1 English B1 in German OR English (no certificate required) | B2 German B2 English |

D. Additional requirements

Atatürk University has an online guide to welcome students and staff with disabilities: <http://eobs.atauni.edu.tr>

Kiel University (D KIEL01):

Students with disabilities could be accepted after the consultation with our International Office. There is a limited number of barrier-free rooms in dormitories available.

<http://www.handicap.uni-kiel.de/info.shtml>, Contact: ksala@uv.uni-kiel.de

Student welfare :

Studierendenservice

<http://www.studservice.uni-kiel.de/kontakt.shtml>

Tel: +49 431 880 4840

studservice@uv.uni-kiel.de

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term [month] | Spring term [month] |
|---|------------------------|--------------------------|
| TR ERZURUM01 | June 30 | November 30 |
| D KIEL01 | June 1 st | December 1 st |

2. The receiving institution will send its decision within 4 weeks.

D KIEL01: Nominated students will receive an email directly within the next two weeks with further information about the application process.

3. A Transcript of Records will be issued by the receiving institution no later than 4 [**D KIEL01: 5**] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

D KIEL01: All students at Kiel University must order their own transcripts of records via email from the International Office. Results are available 3-4 weeks after the examination date.

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

Atatürk University: <http://eobs.atauni.edu.tr>

D KIEL 01:

| Local Grade | ECTS Grade | Definition | Translation of Definition | |
|-------------|------------|------------|---------------------------|-------------------------|
| 1,0 | 1 | A | sehr gut | very good |
| 1,3 | 1 - | A - | gut bis sehr gut | good till very good |
| 1,7 | 2 + | B + | gut und besser | good and better |
| 2,0 | 2 | B | gut | good |
| 2,3 | 2 - | C + | noch gut | still good |
| 2,7 | 3 + | C | befriedigend und besser | satisfactory and better |
| 3,0 | 3 | D | befriedigend | satisfactory |
| 3,3 | 3 - | D - | noch befriedigend | still satisfactory |
| 3,7 | 4 + | E + | ausreichend und besser | sufficient and better |
| 4,0 | 4 | E | ausreichend | sufficient |
| 5,0 | 5 | FX | mangelhaft | deficient (failed) |
| 6,0 | 6 | F | ungenügend | unsatisfactory (failed) |

ECTS credits: 1 credit = workload of 30 hours, 1 semester = 30 credits / 1 academic year = 60 credits
Further information to ECTS: http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| TR ERZURUM01 | erasmus@atauni.edu.tr oa@atauni.edu.tr +90-442-231-1058/3 | http://eobs.atauni.edu.tr (You can find information on this webpage about taking a student visa from Turkey) |
| D KIEL01 | Jan Bensien jbensien@uv.uni-kiel.de +49 431-880-3716 | http://www.international.uni-kiel.de/en/study-in-kiel/service-information/visa-and-residency-permit?set_language=en |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|--|---|
| TR ERZURUM01 | erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3 | http://eobs.atauni.edu.tr |
| D KIEL01 | Jan Bensien jbensien@uv.uni-kiel.de +49 431-880-3716 | http://www.international.uni-kiel.de/en/study-in-kiel/service-information/health-insurance?set_language=en |


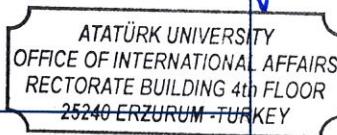


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|--|---|
| TR ERZURUM01 | erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3 | http://eobs.atauni.edu.tr |
| D KIEL01 | Jan Bensien jbensien@uv.uni-kiel.de +49 431-880-3716 | http://www.international.uni-kiel.de/en/study-in-kiel/service-information/living-in-kiel |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)*

| Institution [Erasmus code] | Name, function | Date | Signature |
|----------------------------|---|------------|--|
| TR ERZURUM01 | Prof. Dr. Fahri YAVUZ Erasmus Institutional Coordinator | 07.02.2016 |   |
| D KIEL01 | Antje VOLLAND Erasmus Institutional Coordinator Dr. Elisabeth GRUNWALD Erasmus Officer | 29.01.14 |   |

*Scanned signatures are accepted.