



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website
AGH University of Science and Technology - PL KRAKOW02			
Departmental Coordinator	PL KRAKOW02	Dr Agnieszka Malinowska, Faculty of Mine Surveying and Environmental Protection, Institute of Protection of Mine Areas Geoinformatics and Mine Surveying, Al. Mickiewicza 30, 30-059 Kraków, Phone: +48606108906 Fax: +48 12 617-50-75,	www.agh.edu.pl
Institutional Coordinator	PL KRAKOW02	Ph.D Tadeusz Pająk, Faculty of Mechanical Engineering and Robotics, Al. Mickiewicza 30, 30-059 Kraków Phone: +48 12 617 30 79, e-mail: pajak@agh.edu.pl	www.agh.edu.pl
Ataturk University - TR ERZURUM01			

Institutional Coordinator	TR ERZURUM01	Assoc. Prof. Bülent ÇAVUŞOĞLU, Erasmus Institutional Coordinator E-mail: bcavusoglu@atauni.edu.tr erasmus@atauni.edu.tr Phone: +90442 231 3126/3	http://eobs.atauni.edu.tr/Default.aspx
Departmental Coordinator	TR ERZURUM01	Serkan ŞENOCAK, PhD. Faculty of Engineering, Department of Civil Engineering ssenocak@atauni.edu.tr / +90 442 231 4785	http://eobs.atauni.edu.tr/Default.aspx
Departmental Coordinator	TR ERZURUM01	Gülşen TOZSİN Faculty of Engineering, Departmental of Mining Engineering gulsentozsin@atauni.edu.tr / +90 442 231 5742	http://eobs.atauni.edu.tr/Default.aspx

B. Mobility numbers¹per academic year 2014-2020

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
PL KRAKOW02	TR ERZURUM01	06 07	ENGINEERING, TECHNOLOGY GEOGRAPHY, GEOLOGY	2nd or 3rd	Number of students 4/ per academic year Number of months 5/per student	only by individual agreement
TR ERZURUM 01	PL KRAKOW02	06 07	ENGINEERING, TECHNOLOGY GEOGRAPHY, GEOLOGY	2nd or 3rd	Number of students 4/ per academic year Number of months 5/per student	Only by individual agreement

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.unibw.ac.uk/education/Pages/Erasmus-Mobility-Standards-Listings-of-Fields.aspx>)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL KRAKOW02	TR ERZURUM 01	06 07	ENGINEERING, TECHNOLOGY GEOGRAPHY, GEOLOGY	Number of teachers per year 2 (2 weeks) / per academic year	to be filled
TR ERZURUM01	PL KRAKOW02	06 07	ENGINEERING, TECHNOLOGY GEOGRAPHY, GEOLOGY	Number of teachers per year 2 (2 weeks) / per academic year	Number of staff per year 2 (1 week each)/ per academic year

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

²For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/cefr/cefr-language-levels.cfm>

PL KRAKOW02	TR ERZURUM01	English	Turkish	B2	B2
TR ERZURUM01	PL KRAKOW02	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution <https://intstudies.agh.edu.pl/>

D. Additional requirements

PL KRAKOW02	<p>Criteria for incoming students: CENTRE FOR INTERNATIONAL STUDENTS , www.international.agh.edu.pl</p> <p>After entering our website please follow the steps entering the sections:</p> <ol style="list-style-type: none"> 1. Education Offer 2. Short-term programmes 3. Exchange programmes 4. Erasmus or other exchange
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E. Calendar

1. Academic Calendar

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	01.10-23.02	03.03-30.09
TR ERZURUM01	June 30 th	November 30 th

2. Nominations on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	15.06	15.11
TR ERZURUM01	June 30 th	November 30 th

3. **Applications** on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	30.06	30.11
TR ERZURUM01	June 30 th	November 30 th

2. The receiving institution

PL KRAKOW02 will send its decision within **10 weeks** after submitting all required documents

TR ERZURUM01 will send its decision within **5 weeks** after submitting all required documents.

3. Issue of the **Transcript of Records**

PL KRAKOW02: *Transcripts of Records (documenting credits earned at the AGH UST) will be issued by AGH UST. Every student must pick up the transcript him/herself from the Centre for International Students. The AGH UST will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.*

TR ERZURUM 01: *Transcripts of Records (documenting credits earned at the Ataturk University) will be issued by Ataturk University, Department of Student Affairs. Every student must pick up the transcript him/herself from the Office of International Affairs (OIA). The OIA will NOT automatically send your transcript to your home university unless requested by the home institution. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.*

4. Termination of the agreement

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

PLKRAKOW02: **AGH UST Study Regulations** <https://international.agh.edu.pl/>

1. The following grading scale shall be in force at the University:

1) 91 – 100% bardzo dobry (5.0) [polish equivalent of very good];

2) 81 – 90% plus dobry (4.5) [polish equivalent of good plus];

- 3) 71 - 80% dobry (4.0) [polish equivalent of good];
- 4) 61 - 70% plus dostateczny (3.5) [polish equivalent of satisfactory plus];
- 5) 50 - 60% dostateczny (3.0) [polish equivalent of satisfactory];
- 6) under 50% niedostateczny (2.0) [polish equivalent of unsatisfactory].

2. In exceptional situations, if there are no bases for assigning a grade, an academic teacher responsible for the course may recognize the course as completed using the descriptor "zaliczono (zal.)" (Polish equivalent of "passed").

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3. Grades shall be issued for compulsory classes and examinations, if provided in the study plan, subject to section 4.

4. Upon completing the physical education classes, due to specific nature of this course, the specific notations shall be made:

1) "zaliczono" (Polish equivalent of "passed") – for students who have achieved the minimum required to complete physical education classes,

2) "niezaliczono" (Polish equivalent of "not passed") – for students who have not achieved the minimum required to complete physical education classes,

3) "zaświadczenie lekarskie" (Polish equivalent of "medical certificate").

5. The verbal descriptor "zal." (Polish equivalent of "passed") shall have no equivalent in the numerical grade and shall not be taken into account when calculating the average grade for the settlement period.

Partner University:

TR ERZURUM01: ATAUNI Exam Regulations as of 17 July 2017 are as follows and can be found at the following link:

https://atauni.edu.tr/egitim_ogretim_mevzuati_9

<u>Letter Grade</u>	<u>Weight Coefficient</u>
AA	4,00
BA	3,50
BB	3,00
CB	2,50
CC	2,00
DC	1,50
DD	1,00
FF	0,00
M	Exempted
G	Pass
Z	Absent

Those who receive DC shall pass their class only if their GPA is equal or above 2.00. Unless otherwise, they have to re-take the class.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW02		https://international.agh.edu.pl/
TR ERZURUM 01		http://ola.staun.edu.tr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW02	<ul style="list-style-type: none">• https://international.agh.edu.pl/• The European Health Insurance Card (or EHIC) is issued free of charge and allows anyone who is insured by or covered by a statutory social security scheme of the EEA countries and Switzerland to receive medical treatment in another member state for free or at a reduced cost, if that treatment becomes necessary during their visit More details: https://www.ekuz.nfz.gov.pl/content/information-entitled-persons-other-euefta-member-states Central Office of the National Health Fund - The Department of International Affairs Centrala Narodowego Funduszu Zdrowia - Departament Współpracy Międzynarodowej ul. Grójecka 186, 02-390 Warszawa	

	<p>tel. +48 (22) 572 62 68, fax +48 (22) 572 63 19</p> <p>e-mail: ca17@nfz.gov.pl</p>
TR ERZURUM01	<p>http://ola.atauni.edu.tr/</p> <p>For further information please visit :</p> <p>http://www.studyinturkey.gov.tr/pages/visa</p> <p>Regarding health-related issues:</p> <p>All international students can take the advantage of "general health insurance" coverage in Turkey, which they can use all state hospitals without a fee and also private hospitals paying a moderate fee. For benefiting from the General Health Insurance System in Turkey, students should firstly come to the International Student Office to get information. Then they should go to the Social Security Institution with necessary documents to apply it personally.</p> <p>http://www.studyinturkey.gov.tr/pages/health</p> <p>For any question regarding accommodation and studies at ATAUNI, please e-mail us or call us at:</p> <p>erasmus@atauni.edu.tr</p> <p>Tel: +90-442-231-3126</p> <p>Fax: +90-442-231</p>

4. Housing

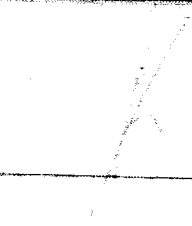
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details	Website for information
PL KRAKOW02	<p>AGH UST Campus</p> <p>30-072 Kraków ul. Józefa Rostafińskiego 7a</p> <p>tel.: (12) 617 34 71 fax: (12) 637 24 16</p> <p>miasteczko@agh.edu.pl</p>	<p>https://akademik.agh.edu.pl/</p> <p>http://www.miasteczko.agh.edu.pl/index_en.php?menu=spl</p> <p>http://www.miasteczko.agh.edu.pl/index_en.php</p> <p>https://international.agh.edu.pl/</p>

TR ERZURUM01	Ataturk University Main Campus Öğrenci İşleri Binası Kat:2 25240 Tel: -90-442-231-3126/3 erasmus@atauni.edu.tr http://eups.atauni.edu.tr
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
PL KRAKOW02	prof. dr hab. inż. Jerzy Lis Vice-Rector		
TR ERZURUM01	Assoc. Prof. Bülent ÇAVUŞOĞLU, Erasmus Institutional Coordinator		