



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-2021<sup>2</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Università Politecnica delle Marche – UNIVPM</b>  <b>Fac. of Agriculture</b>         <b>Fac. of Engineering</b>	I ANCONA01	<b>Luciana Martini</b> Institutional Coordinator Tel: +39 071 2202318 ✉: l.martini@univpm.it  <b>Prof. Bruno Mezzetti</b> Fac. of Agriculture Dep. of Agricultural, Food and Environmental Sciences-D3A ✉: b.mezzetti@univpm.it  <b>Prof. Liberato Cardellini</b> Fac. of Engineering Dep. of Materials, Environmental Sciences and Urban Planning ✉: l.cardellini@univpm.it	<a href="http://www.univpm.it">www.univpm.it</a> <a href="http://univpm.llpmanager.it/studenti/">http://univpm.llpmanager.it/studenti/</a> <a href="http://www.univpm.it/English/Engine/RAServePG.php/P/72291ENG0414">http://www.univpm.it/English/Engine/RAServePG.php/P/72291ENG0414</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

ATATURK UNIVERSITY	TR ERZURUM01	<b>Erasmus Institutional Coordinator</b>	
		Prof. Dr. Fahri Yavuz	
		erasmus@atauni.edu.tr oia@atauni.edu.tr	
		Tel: +90-442-231-1058/3 Fax: +90-442-231-1039	
Ataturk University Office of International Affairs Rectorate Building #409 25240 Erzurum/TURKEY			

### B. Mobility numbers<sup>4</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Total number of months of the study periods or average duration
I ANCONA01	TR ERZURUM01	62	Agriculture, forestry and fishery	2 <sup>nd</sup> 3 <sup>rd</sup>	N. 1 (6 months) N. 2 (12 months)	
TR ERZURUM01	I ANCONA01	62	Agriculture, forestry and fishery	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	4x5=20 4 student 5 months	
I ANCONA01	TR ERZURUM01	521	Mechanics and metal work	3 <sup>rd</sup>	N. 1 (4 months)	
TR ERZURUM01	I ANCONA01	521	Mechanics and metal work	3 <sup>rd</sup>	N. 1 (4 months)	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code</b> * [ISCED]	<b>Subject area name</b> *	<b>Number of staff mobility periods</b> Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	<b>Staff Mobility for Training</b> *
I ANCONA01 TR ERZURUM01	TR ERZURUM01 I ANCONA01	62	Agriculture, forestry and fishery	N. 1 x 5 days	/ 3x7=21 3 staff 7 days
I ANCONA01 TR ERZURUM01	TR ERZURUM01 I ANCONA01	521	Mechanics and metal work	N. 1 x 5 days	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<b>Receiving institution</b> [Erasmus code]	<b>Optional: Subject area</b>	<b>Language of instruction 1</b>	<b>Language of instruction 2</b>	<b>Recommended language of instruction level<sup>5</sup></b>	
				<b>Student Mobility for Studies</b> [Minimum recommended level: B1]	<b>Staff Mobility for Teaching</b> [Minimum recommended level: B2]
I ANCONA01		Italian (for courses)	English (for final work)	A2	A2
TR ERZURUM01		English		A2-B1	A2-B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I ANCONA01	<b>31/05</b> APPLICATIONS AND NOMINATIONS DEADLINE	<b>31/10</b> APPLICATIONS AND NOMINATIONS DEADLINE
TR ERZURUM01	June 30	November 30

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision **within 8 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

## F. Information

### 1. Grading systems of the institutions

Institution [Erasmus code]	Website for information
I ANCONA01	<a href="http://univpm.llpmanager.it/studenti/">http://univpm.llpmanager.it/studenti/</a>
TR ERZURUM01	<a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
I ANCONA01	✉: international.mobility@univpm.it Tel: +39 071 2202450	
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	<a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a>  (You can find information on this webpage about taking a student visa from Turkey)

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
I ANCONA01	✉: economato@univpm.it Tel: +39 071 220 2237	
TR ERZURUM01	erasmus@atauni.edu.tr oia@atauni.edu.tr +90-442-231-1058/3	<a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a>



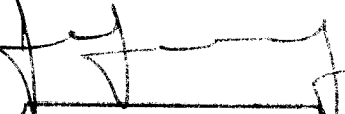
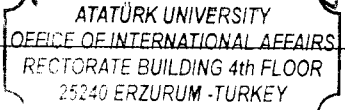
## **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ANCONA01	✉: info.accommodation@univpm.it Tel: +39 071 220 2423	http://univpm.llpmanager.it/studenti/
TR ERZURUM01	erasmus@atauni.edu.tr pia@atauni.edu.tr +90-442-231-1058/3	http://eobs.atauni.edu.tr

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
I ANCONA01	The Rector <b>Prof. Sauro Longhi</b>	28/01/2014	 
TR ERZURUM01	YAVUZ, Ph. D. Head of International Affairs	06.02.2014	 

<sup>6</sup> Scanned signatures are accepted