



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

| Name of the institution<br>(and department, where relevant) | Erasmus code        | Contact details <sup>1</sup><br>(email, phone)  | Website<br>(eg. of the course catalogue)   |
|---|---------------------|---|--|
| <b>ATATÜRK<br/>UNIVERSITY</b>                               | <b>TR ERZURUM01</b> | <b>Erasmus Institutional Coordinator</b><br>Prof. Dr. Fahri Yavuz<br><a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a><br><a href="mailto:uia@atauni.edu.tr">uia@atauni.edu.tr</a><br>Tel: +90-442-231-1058/3<br>Fax: +90-442-231-1039<br>Ataturk University<br>Office of International Affairs<br>Rectorate Building #409<br>25240 Erzurum/TURKEY | <a href="http://eobs.atauni.edu.tr/">http://eobs.atauni.edu.tr/</a>  |
| <b>UNIVERSIDADE<br/>DE AVEIRO</b>                           | <b>P AVEIRO01</b>   | Niall Power<br>Head of International Office<br>Tel. +351 234 370 060;<br>Email: <a href="mailto:gri@ua.pt">gri@ua.pt</a><br><u>Departmental Coordinator:</u><br>Professor Ana Melo<br>School of Technology and Management<br>of Águeda (ESTGA)<br>Tel.: +351 234 611 500<br>Email: <a href="mailto:ana.melo@ua.pt">ana.melo@ua.pt</a>                             | <a href="http://www.ua.pt/">http://www.ua.pt/</a><br><a href="http://www.ua.pt/ensino/#">http://www.ua.pt/ensino/#</a> |

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility for Studies

| <b>FROM</b><br>[Erasmus code<br>of the sending<br>institution] | <b>TO</b><br>[Erasmus code<br>of the receiving<br>institution] | <b>Subject<br/>area<br/>code</b><br>[ISCED] | <b>Subject<br/>area name</b>     | <b>Study<br/>cycle</b><br>[short<br>cycle,<br>1 <sup>st</sup> ,<br>2 <sup>nd</sup> or<br>3 <sup>rd</sup> ] | <b>Number of student mobility<br/>periods</b>   |  |
|--|--|---|----------------------------------|--|---|--|
|  |  |   |                                  |  | Student Mobility<br>for Studies<br><br>[total number of<br>months of the<br>study periods or<br>average duration] | Student<br>Mobility for<br>Traineeships<br>* |
| TR ERZURUM01   | P AVEIRO01   | 0714  | Electronics<br>and<br>Automation | 1 <sup>st</sup> , 2 <sup>nd</sup> ,<br>3 <sup>rd</sup>   | 4 students x 5<br>months= 20<br>months  | No/Only by<br>individual<br>agreement        |
| P AVEIRO01   | TR ERZURUM01   | 0714  | Electronics<br>and<br>Automation | 1 <sup>st</sup> , 2 <sup>nd</sup> ,<br>3 <sup>rd</sup>   | 4 students x 5<br>months= 20<br>months  | No/Only by<br>individual<br>agreement        |

\* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.

### Staff Mobility for Teaching

| <b>FROM</b><br>[Erasmus code<br>of the sending<br>institution] | <b>TO</b><br>[Erasmus code<br>of the receiving<br>institution] | <b>Subject<br/>area<br/>code</b><br>[ISCED] | <b>Subject area<br/>name</b>  | <b>Number of staff mobility periods</b>   |                                       |
|--|--|---|-------------------------------|---|---------------------------------------|
|  |  |   |                               | Staff Mobility for<br>Teaching<br><br>[total number of<br>days of teaching<br>periods or average<br>duration] | Staff Mobility for<br>Training<br>*   |
| TR ERZURUM01   | P AVEIRO01   | 0714  | Electronics and<br>Automation | 3 staff x 5 days each<br>(Min. 8 hours)   | No/Only by<br>individual<br>agreement |
| P AVEIRO01   | TR ERZURUM01   | 0714  | Electronics and<br>Automation | 3 staff x 5 days each<br>(Min. 8 hours)   | No/Only by<br>individual<br>agreement |

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they skills at the start of the study or teaching period: can have the recommended language

| Receiving institution<br>[Erasmus code] | Optional:<br>Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>2</sup>          |  |
|---|---------------------------|---------------------------|---------------------------|---|--|
|   |                           |                           |                           | Student Mobility for Studies<br>[Minimum recommended level: B1] | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
| TR ERZURUM01                            | 0714                      | English                   |                           | A2 - B1   | A2 – B1  |
| P AVEIRO01                              | 0714                      | Portuguese                | English                   | B1  | B2   |

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

### D. Additional requirements

#### TR ERZURUM01:

**Atatürk University** has an online guide to welcome students and staff with disabilities: <http://eobs.atauni.edu.tr>

#### P AVEIRO01:

- Nomination by home institution required, before student's application
- Erasmus Student Network Aveiro - [www.esnaveiro.org/](http://www.esnaveiro.org/)
- Erasmus Buddy program, assists the international exchange students
- "Programa de Tutoria na UA" –Mentoring Program based on two areas of intervention, academic guidance and personalized training program, and two central figures but complementary teaching tutor and student mentor
- Accommodation guaranteed for students and teaching staff with disabilities
- Support services and facilities for students and teaching staff with disabilities
- Student's Provider, Pedagogical Support Office, University Health Services, LUA – UA's telephone line for psychological support to students of the academy that involves experts and a group of student volunteers trained for the purpose

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term<br>[month] | Spring term<br>[month]    |
|---|------------------------|---------------------------|
| TR ERZURUM01                            | June 30                | November 30               |
| P AVEIRO01                              | May 31 <sup>st</sup>   | November 15 <sup>th</sup> |

2. The TR ERZURUM01 will send its decision within 4 weeks after the application deadline. The P AVEIRO01 will send its decision on the admission of ERASMUS candidates within 4-6 weeks.
3. A Transcript of Records will be issued by the TR ERZURUM01 no later than 4 weeks after the assessment period has finished at the receiving HEI.  
A Transcript of Records will be issued by the P AVEIRO01 no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The present agreement is valid for a period mentioned above. This agreement may be amended or modified by a written agreement signed by the representatives of both Universities. It may be renewed on the same terms, or on such terms as may be agreed by the two institutions.

This agreement may, at any time during its period of validity, be terminated by one of the Universities upon prior notice to the other in writing not later than one year before the termination date, without prejudice to the activities under way.

*Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### **1. Grading systems of the institutions**

**TR ERZURUM01:** Atatürk University <http://eobs.atauni.edu.tr>

**P AVEIRO01:** <http://www.ua.pt/>

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| <b>Institution</b><br>[Erasmus code] | <b>Contact details</b><br>(email, phone)   | <b>Website for information</b>  |
|--------------------------------------|--|---|
| TR ERZURUM01                         | <a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a><br><a href="mailto:oiia@atauni.edu.tr">oiia@atauni.edu.tr</a><br>+90-442-231-1058/3 | <a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a><br>(You can find information on this webpage about taking a student visa from Turkey) |
| P AVEIRO01                           | Dora Ribeiro<br>Email: <a href="mailto:dribeiro@ua.pt">dribeiro@ua.pt</a><br>Tel.: +351 234 370 200  | <a href="http://www.ua.pt/gri/visas">www.ua.pt/gri/visas</a>  |

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| <b>Institution</b><br>[Erasmus code] | <b>Contact details</b><br>(email, phone)   | <b>Website for information</b>   |
|--------------------------------------|--|--|
| TR ERZURUM01                         | <a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a><br><a href="mailto:oiia@atauni.edu.tr">oiia@atauni.edu.tr</a><br>+90-442-231-1058/3 | <a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a>      |
| P AVEIRO01                           | Niall Power<br>Email: <a href="mailto:niall@ua.pt">niall@ua.pt</a><br>Tel.: +351 234 370 060   | <a href="http://www.ua.pt/gri/healthcare">www.ua.pt/gri/healthcare</a> |


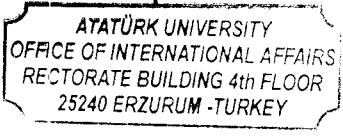
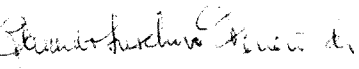

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| <b>Institution</b><br>[Erasmus code] | <b>Contact details</b><br>(email, phone)   | <b>Website for information</b>   |
|--------------------------------------|--|--|
| TR ERZURUM01                         | <a href="mailto:erasmus@atauni.edu.tr">erasmus@atauni.edu.tr</a><br><a href="mailto:oiia@atauni.edu.tr">oiia@atauni.edu.tr</a><br>+90-442-231-1058/3 | <a href="http://eobs.atauni.edu.tr">http://eobs.atauni.edu.tr</a>            |
| P AVEIRO01                           | Ana Coimbra<br>Email: <a href="mailto:anacoimbra@ua.pt">anacoimbra@ua.pt</a><br>Tel.: +351 234 370 060   | <a href="http://www.ua.pt/gri/accommodation">www.ua.pt/gri/accommodation</a> |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution<br>[Erasmus code] | Name, function   | Date       | Signature <sup>3</sup><br>and Institutional stamp  |
|-------------------------------|--|------------|--|
| TR ERZURUM01                  | Prof. Dr. Fahri YAVUZ<br>Erasmus Institutional<br>Coordinator            | 10.03.2024 | <br>   |
| P AVEIRO01                    | Prof. Dr. Eduardo Silva,<br>Vice-Rector<br><br>Institutional Coordinator | 29/02/24   | <br> |

<sup>3</sup> Scanned signatures are accepted